

**MINUTES OF THE NOVEMBER 20, 2018 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on November 20, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Peden, and Sitterley, Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements.

- Announcements: (a) November 14-December 13 - accepting donations for Holiday Outreach.
(b) November 26-November 28 - oral boards for entry level firefighters
(c) December 5 - Tree lighting ceremony at Economy Wiring (Choir begins at 6:00 p.m., Santa arrives at 6:15 p.m., tree lighting at 6:35 p.m.).
(d) December 20 - Christmas Outreach Delivery.
(e) Save the date: January 16, 2019 - Annual Banquet of KCFCA and King County Fire Chiefs at Museum of Flight.

- Presentations: (a) A public hearing was held by the Board on the 2019 proposed budget, sources of revenue, and any tax increases proposed for 2019, pursuant to RCW 84.55.120.
(b) A certificate of appreciation was presented to Burien Fire by the King County Fire Commissioners Association for hosting in 2018.
(c) Valley Communications presented its 2019 rate for each dispatch: \$42.45.
(d) Commissioner Julie Hiatt of North Highline Fire Department presented some comments to accompany their proposal for the new contract between the two districts. The discussion centered around the question of the personnel cost to operate Station 18. Commissioner Peden made a motion, seconded by Commissioner Sitterley, to propose back to North Highline Fire, our proposal that North Highline contribute 20% of the personnel cost to operate Station 18. The proposed agreement calls for the transfer of numerous employees from North Highline Fire to Burien Fire, to operate Station 18, together with one administrative employee. More discussion on the motion ensued later in the Chief's Report.

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Correspondence. Chief Marrs presented the Fund Balance Report.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. N/A

Equipment. N/A

Personnel. Chief Marrs updated the board on the new hire applications, stating that the written test was held on October 27th and the high score was 95. Oral interviews of the top 30 begin next week. Captain Zimnisky, Captain Gay, Captain Boutwell (NHFD) and Firefighter Harris (NHFD) are on the interview panel. The top 20 will go to the Chief's interview. There are some great candidates.

The Chief said there is no news on the DRS audit and appeal. Chief Marrs still intends to reach out to Roger Ferris to set up a meeting with DRS.

Events. Chief Marrs said the state audit has been continuing. An entrance conference document was emailed to commissioners on November 8th.

The Chief noted that there are some important budget and revenue resolutions later in the meeting now that the public hearing has been held. He thanked Trina (a huge "Thank You") for her exemplary work simultaneously on the budget, audit, and conversion to BIAS software for payroll. She has handled the issues fabulously. Her attention to detail is wonderful and her commitment to excellence is evident in the work she produces. THANK YOU! Chief Marrs mentioned some of the challenges found in the BIAS transition.

The Chief and the Board then returned to the North Highline contract issue. They discussed the issues raised by Attorney Joe Quinn in his comments on the contract proposal. Chief Marrs also discussed the effect of transferring North Highline employees into the employ of Burien Fire and how that impacted the Retirement Incentive Program. The Board discussed the need to make a counterproposal before the next regular meeting so the contract could be timely entered into with a January 1 start date. It was decided to take up Commissioner Peden's motion now rather than later. North Highline has come up (with the proposal received today) to 19.5% and Burien Fire was previously at 21% as to the share of personnel costs of operating Station 18. After discussion, the Board

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unanimously approved the motion to counter at 20% as a gesture of good faith and to reach agreement in a timely manner. It was mentioned that North Highline will hopefully be renewing its fire benefit charge in 2020; they receive about two million dollars from taxes but need that \$1.4 million from the benefit charge as well. Failure to pass that charge, at an election, would be a material breach of the agreement.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the meeting minutes of the Special Meeting of October 23, 2018, the regular meeting minutes of November 6, 2018 and the Voucher Approval for November 2018 as follows: Expense Fund: No. E18-643 through No. E18-706 in the amount of \$697,208.68 due for payment November 30, 2018.

Unfinished Business. None.

New Business. 1. Motion: Resolution 2018-03 Adopting a Budget for 2019. Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and sign Resolution 2018-03 adopting a budget for 2019, based on the preliminary numbers from King County, and subject to adjustment upon receipt of the final numbers from King County. Motion carried, 3-0.

2. Motion: Resolution 2018-04 Regarding the Real Property Tax.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and sign Resolution 2018-04 Regarding the Real Property Tax, based on assessed valuation of real property throughout the district. Motion carried, 3-0.

3. Motion: 2019 Property Tax Levy Request/Certification

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chairman Elwell to sign the Levy Request and Certification for the 2019 tax year. Motion carried, 3-0.

Executive Session. Chair Elwell called for an executive session pursuant to RCW 42.30.110(1)(g) to discuss the performance of a public employee, to last ten minutes. The executive session began at 6:50 p.m. and ended promptly at 7:00 p.m.

Good of the Order. None.

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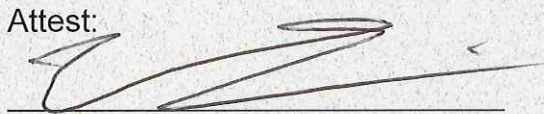
Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 7:02 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. the public hearing packet (budget, etc.)
5. B-Town blog re: Holiday Outreach
6. Valley Com Fee Schedule
7. North Highline/Burien Fire overview numbers
8. Fund Balance Report for November

Minutes Approved: Dec 3, 2018.


Chris Elwell
Chairman

Attest:

Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

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