

**MINUTES OF THE OCTOBER 18, 2016 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on October 18, 2016, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Hobbick and Sitterley, Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Chairman Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements. The following announcements were made:

(1) Announcements:

- (a) October 19, 2016: King County Fire Commissioners Association General Membership Meeting at Maple Valley Fire, 6:00 p.m.
- (b) October 25, 2016: Retreat at Burien Community College Center, 9:00 a.m. to 2:00 p.m.
- (c) October 26-29, 2016: WFCA Annual Conference in Yakima.

(2) Presentations: None.

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs updated the Board on old Station 28, stating that concerns have been expressed to the City of Burien about the recently withdrawn Purchase and Sale Agreement. Dan Mathews met with a potential buyer who appears to be a qualified buyer, but there is no firm offer at this time.

Equipment. N/A.

October 18, 2016

Personnel. Chief Marrs said the unfair labor practice settlement document has been signed by both sides and we are awaiting formal withdrawal of the ULP by the Local.

Events. The Chief updated the Board on preparations for the predicted severe windstorm. It turned out to be much less severe than predicted and there were few power outages. It did bring to light some deficiencies in the district's internet service, as we did lose CAD connection to Valley Com temporarily.

The Chief updated the Board as to the budget hearing set for November 15th.

Consent Agenda. The Consent Agenda, all of which was approved unanimously, upon a motion made by Commissioner Sitterley and seconded by Commissioner Hobbick, consisted of the Chief's Report, the minutes of the meeting of September 27, 2016, and Vouchers as follows: Expense Fund - No. E16-618 through No. E16-691 in the amount of \$696,893.78 due for payment October 31, 2016.

Executive Session. None.

Unfinished Business. 1. Motion: Purchase of Tablets for KCFD#2 and NHFD.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize the purchase of six (6) Microsoft Surface Pro 4 Tablets and essential auxiliary components (covers, chargers, etc.) for KCFD#2 and three (3) of the same for NHFD, under State Contract #05815, for a purchase price of not to exceed \$14,000 plus sales tax. The tablets are to be used by firefighters to complete electronic reports (Medical Incident Report Forms) in place of the current paper process. The Surface Pro 4's were selected for their compatibility with the equipment that other fire departments in our zone are purchasing. NHFD will reimburse us for the cost of their three tablets and auxiliary components. Motion carried 2-0, with Commissioner Hobbick abstaining.

2. Motion: To Declare ESO Solutions, Inc. a Sole Source Provider.

Commissioner Sitterley moved, and Commissioner Hobbick seconded, a motion to declare ESO Solutions, Inc. a sole source provider of ESO's Electronic Health Record product, known as "EHR". EHR may only be purchased from ESO, and the District has specified EHR by brand name because it is needed for training compatibility and consistent reporting with the other departments in the zone. Motion carried, 3-0.

3. Motion: One-time ESO Software Purchase for KCFD#2 and NHFD.

October 18, 2016

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize the payment of a one-time fee for ESO software for use with the Surface Pro 4 Tablets, for a total price of \$7,255 plus sales tax (price includes EHR mobile application of \$6,255 and CAD interface fee of \$1,000). NHFD will reimburse KCFD#2 for 33.3% of the EHR mobile application and 50% of the CAD interface fee. Motion carried 2-0, with Commissioner Hobbick abstaining.

4. Motion: Annual ESO Software Subscription Fee for KCFD#2 and NHFD.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize an annual ESO software subscription fee as stated in Exhibit A of the Subscription Agreement. The annual fee for the initial 2016-17 contract year is \$5,995 plus sales tax. NHFD will reimburse KCFD#2 for 50% of the annual subscription fee each year. Motion carried, 3-0..

New Business. None.

Good of the Order. Commissioner Elwell said he is trying to set up a meeting with the Mayor of Burien.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:45 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

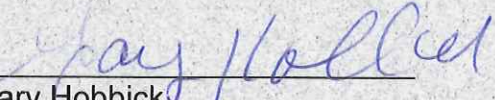
Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Fund Balance Report

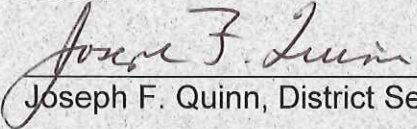
Minutes Approved: NOV. 1, 2016.

October 18, 2016


Chris Elwell
Chairman


Gary Hobbick
Commissioner

Attest:


Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner

October 18, 2016