

**MINUTES OF THE OCTOBER 11, 2016 SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on October 11, 2016, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Hobbick and Sitterley, Chief Mike Marrs and Acting District Secretary Eric Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Chairman Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements. The following announcements were made:

(1) Announcements:

- (a) October 19, 2016: King County Fire Commissioners Association General Membership Meeting at Maple Valley Fire, 6:00 p.m.
- (b) October 25, 2016: Retreat at Burien Community College Center, 9:00 a.m. to 2:00 p.m.
- (c) October 26-29, 2016: WFCA Annual Conference in Yakima.

(2) Presentations: None.

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs updated the Board on old Station 28, stating that the purchase and sale agreement fell through. Dan Mathews said the buyer got "cold feet" due to the firing of the city manager and economic development department head for the City of Burien. The issue relates to lack of on-site parking and the need for off-site parking. A fee in lieu of parking hurts the potential for economic development. Chief Marrs will try to speak with City officials to explain how political turmoil at the city can affect other governmental entities such as the fire district. Some Burien city council members actually

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believe the district should just donate the old station to the city, but obviously that cannot happen legally. Commissioner Elwell said we should ask Dan Mathews why we should not have conversations with the city about their actions, and how that has affected this potential transaction.

The contractor paid \$6,333.00 with regard to the improperly installed HVAC units in the dorm rooms.

Equipment. N/A.

Personnel. Chief Marrs said that in 2017 there will be two firefighter retirements. Both Mike Crawford and Jeff Harris are contemplating retirement. There will be a motion later in the agenda about the 2016 promotional list. The promotional list looks like this:

1. Hollingsworth
2. Desmarais
3. Reed
4. McWade
5. Anderson
6. Marcus
7. Overland
8. Maxwell

Other personnel have eight (8) days to grieve the promotional list. Chief Marrs is getting a lot of good feedback about the promotional process.

Chief Marrs discussed the training consortium, stating that there is no way the district could establish a training program on that scale. The technology utilized is amazing.

Events. Chief Marrs has a good idea of the topics ready for discussion at the upcoming Retreat.

Chief Marrs discussed the levy worksheet and the upcoming levy and budget work. He spoke about the limit factor and how that is calculated. The district's revenue last year was \$8.9 million, but the highest lawful levy, based on this levy worksheet would be \$10.4 million. Because the voters approved a lid lift, Chief Marrs said, the district can levy up to 6% over last year's levy amount. Of course, by statute the tax rate is capped at \$1.50 per thousand of assessed value. The board also discussed the concept of banking levy capacity.

Trina Norsen and Diane Brooks have a conference call next week to discuss the BIAS software package. The district is hoping to use that software

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for the budget process this year. Installation timelines may make that difficult. In any event, preliminary budget should be ready in early November.

Consent Agenda. The Consent Agenda, all of which was approved unanimously, upon a motion made by Commissioner Sitterley and seconded by Commissioner Hobbick, consisted of the Chief's Report, the minutes of the meeting of September 20, 2016, and the proxy authority approval for Commissioner Elwell to vote for Commissioners Hobbick and Sitterley at the upcoming WFCFA Conference.

Executive Session. None.

Unfinished Business. None.

New Business. Commissioner Sitterley moved that the Board authorize Commissioner Elwell to sign the 2016 Acting and Promotional List, effective November 1, 2016 through October 31, 2018. Commissioner Hobbick seconded the motion, which carried 3-0.

Good of the Order. Commissioner Elwell thanked the Board for all of their efforts helping him to serve with the King County Fire Commissioners. He appreciates their support; it has been a good experience.


Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:37 p.m., after the Board reviewed and approved any necessary papers, the meeting was adjourned.

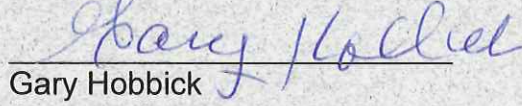
Attachments. Attached to these Minutes are copies of:

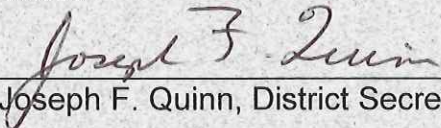
1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Rost
4. Fund Balance Report
5. 2016 Promotional List
6. Preliminary Levy Limit Worksheet-2017

Minutes Approved: Nov 1, 2016.

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Chris Elwell
Chairman


Gary Hobbick
Commissioner

Attest:

Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner

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