

**MINUTES OF THE SEPTEMBER 13, 2016 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on September 13, 2016, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Hobbick and Sitterley, Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Chairman Elwell who led the Pledge of Allegiance to our flag.

Executive Session: The Board adjourned into an executive session pursuant to RCW 42.30.110 (1)(g), starting at 5:03 p.m. and concluding at 5:10 p.m., when the Board re-convened in open session. The purpose of the executive session was to evaluate the qualifications of an applicant for public employment. The topic involved was the Inspector position. Upon re-convening in open session, a Motion was made by Commissioner Sitterley, and Seconded by Commissioner Hobbick to authorize Chief Marrs to promote George Stoess to the position of Captain Inspector, effective September 1, 2016, with a probation period of six months. Motion carried, 3-0.

Presentations/Announcements. The following announcements were made:

(1) Announcements:

- (a) September 19th and 20th - NAEFO Annual Conference in Las Vegas, NV.
- (b) September 21st - Written test for firefighter applicants at Mount Rainier H.S.
- (c) September 21st - KCFCFA General Membership Meeting
- (d) September 23rd - Off-site Board of Commissioners Retreat
- (e) October 26th through 29th - WFCA Annual Conference in Yakima.

(2) Presentations: None.

Correspondence. None.

Public Comment. None.

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Local 1461 Comments. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs updated the Board on old Station 28, stating that the Purchase and Sale Agreement has been signed and the buyer will be able to pay all cash upon closing. His bank statements should be sufficient proof of creditworthiness and the financing contingency will be waived by the Buyer. Dan Mathews said this is a strong offer at a good price.

Equipment. Chief Marrs said some bunker gear is being surplusd (see Consent Agenda).

Personnel. Chief Marrs said Firefighter Ray Desmarais has offered to help out on B shift, so he will be taking Firefighter Facchini's place, effective September 9th. Letters of commendation to FF Aaron Overland and Ryan Anderson have been received from Kent (Puget Sound) Regional Fire Authority regarding their assistance at a mutual aid response. Commissioner Elwell said the letter should be placed in their personnel files.

Trina has completed her six month probationary period and is assigned to a permanent position effective September 1, 2016 (see Motion under Unfinished Business).

Chief Marrs handed out information on the South King County Training Consortium costs for 2017.

Events. The Chief updated the Board on the election and Proposition 1, which was certified (approved) on August 16th. Chief Marrs congratulated Commissioner Elwell on being nominated for the WFCA Region 6 director post. The election will be in October at the WFCA conference. The Chief reminded the board of the September 23rd retreat and distributed a tentative agenda.

Kids' Day was September 10th here at Station 28 and was a huge success. The Chief thanked all who pitched in. Board members echoed the Chief's sentiments about Kids' Day.

Chief Marrs updated the Board on the letter sent to Bayley Construction regarding warranty repairs needed to the HVAC systems. Bayley has not responded to the letter.

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The Chief said a BLS Core Services application has been submitted. The allotment for King County Fire District #2 is \$43,108 from this new King County Medic One program, so this means additional BLS money from the county.

The Chief recommended that the Board approve the landscape estimate from Creative Bros. Landscape (a local company) for a one-time cleanup at Station 29. This exceeds the Chief's \$5,000 limit of authority for expenditures. The other quote was over \$7,000. The Station 29 landscaping looked really bad. (See Motion under New Business below.)

Consent Agenda. The Consent Agenda, all of which was approved unanimously, upon a motion made by Commissioner Sitterley and seconded by Commissioner Hobbick, consisted of the Chief's Report, the minutes of the regular meeting of August 16, 2016, and the declaration of surplus for obsolete and/or damaged equipment, not serviceable for current operations (list attached).

Unfinished Business. 1. Motion for Permanent Assignment.

Commissioner Sitterley moved, and Commissioner Hobbick seconded, a motion to assign Trina Norsen to a permanent administrative position, upon her completion of the six month probation period, effective September 1, 2016. Motion carried, 3-0.

New Business. 1. Motion: Landscape Contract for Station 29.

Commissioner Sitterley moved, and Commissioner Hobbick seconded, a motion to approve the estimate for a one-time landscape cleanup at Station 29, as presented by Creative Bros. Landscape, not to exceed \$5,500 plus Washington State Sales Tax. Motion carried, 3-0.

2. Motion: South King County Fire Training Consortium.

Commissioner Sitterley moved, and Commissioner Hobbick seconded, a motion to approve the South King County Fire Training Consortium Interlocal Agreement for a three year term effective January 1, 2017 for King County Fire Protection District #2, and authorize Chairman Elwell to execute the contract. Chief Marrs noted the agreement is terminable upon three months written notice so the three year term is not absolute. Motion carried, 3-0.

Good of the Order. Commissioner Hobbick thanked everyone for the fantastic Kids' Day; it was quite a turnout, he said. He congratulated George Stoess on his promotion. Commissioner Elwell agreed with that last comment and also congratulated Trina on her permanent assignment. He also thanked

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Local 1461 for their Proposition One efforts such as doorbelling, etc. Commissioner Elwell also noted he is not running for KCFCA President again.

The Board then discussed consideration of a new date for the Retreat, and an extensive discussion of the busy Retreat agenda ensued. A large portion of the discussion related to succession planning and the number of critical employee retirements anticipated in the next few years.

Executive Session: The Board adjourned into an executive or closed session to discuss collective bargaining issues, pursuant to RCW 42.30.140 (4), starting at 5:45 p.m. and concluding at 6:00 p.m., when the Board re-convened in open session.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:05 p.m., after the Board reviewed and approved vouchers and papers, the meeting was adjourned.

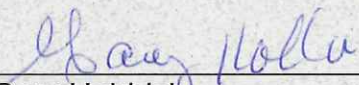
Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Surplus Property List
5. KCFCA Meeting Announcement
6. Letter of Commendation
7. South King County Fire Training Consortium Costs
8. Election Certification
9. Retreat - Tentative Agenda

Minutes Approved: Sept 20, 2016.

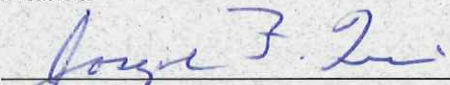


Chris Elwell
Chairman



Gary Hobbick
Commissioner

Attest:



Joseph F. Quinn, District Secretary



Ted Sitterley
Commissioner

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