

**MINUTES OF THE JULY 24, 2018 SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on July 24, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Sitterley and Peden, Assistant Chief Ray Pettigrew and Acting District Secretary Eric Quinn. Others in attendance are as shown on the Attendance Roster, attached.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Presentations/Announcements.**

(1) Announcements:

- (a) July 15 - August 26 - Normandy Park's Music in the Park Summer Concert Series (Every Sunday at 5:00 p.m. in Marvista Park)
- (b) August 7 - National Night Out
- (c) September 8 - Kids' Day at Station 28: 10:00 a.m.- 3:00 p.m.
- (d) October 25-27 - WFCA 70th Annual Conference in Yakima

(2) Presentations: None.

**Correspondence.** None.

**Public Comment.** None.

**Local 1461 Comment.** Ray Desmarais brought forward a letter crafted by the local's President Ernie Brown asking the board to consider regionalization. This letter stems from work that the local's political action group has done. The local voted to explore potential mergers, specifically with North Highline Fire.

**Administration Reports.** Chief Pettigrew delivered the Chief's Report as follows:

**Facilities.** The District has been notified that the liability insurance premiums will increase approximately 3.1% for the 2018-2019 policy term. There will be an annual premium of \$66,848.00 according to our broker.

Chief Pettigrew clarified the invoice for landscaping, relative to the landscaping contract reviewed at an earlier meeting of the board. Chairman Elwell said the

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grounds at Station 29 look great after the work.

**Equipment.** Chief Pettigrew presented a quote from Pacific Torque for ladder truck repairs. The Chief approved the purchase of services to be performed on the ladder truck. Chair Elwell asked what services would be involved, and Chief Pettigrew discussed the work involved.

Chief Pettigrew mentioned the alternative fuel exemption pertaining to vehicles. The statute permits fire departments to waive the statutory requirements.

**Personnel.** There are no further developments in the DRS Audit.

Chief Pettigrew provided the WFCAs health insurance premium information to the board. Some of the PPO plans are showing a 15% increase. Chair Elwell said the reason for the steep premium increase is due in part to opioid addiction treatment. Some claims are in excess of \$250,000.00. The WFCAs plan has not seen a rate increase in years, so this 15% increase is a bit of a shock.

Chief Pettigrew discussed volunteers, saying that the goal for each King County fire department is to have 15 volunteer firefighters. The district only has seven currently, but should have more in the future. Ray Desmarais discussed the volunteer "hiring" process. He noted that fewer people express interest in being volunteer firefighters. Not much advertising is done, he said. Chair Elwell asked if more could be done to attract women and minorities. Ray Desmarais responded, stating that announcements for employment in recent years have indicated an interest in hiring women and minorities. Commissioner Sitterley said perhaps the goal should be to attract more applicants, thus leading naturally to more women and minorities applying.

Chief Pettigrew mentioned the *Janus* opt-in form and discussed what the form entailed. Eric Quinn, one of the district's attorneys, discussed the implications of the opt-in form proffered by the local.

Chief Pettigrew said there are two more requests for education premium pay and indicated there would be a motion on this later in the meeting.

**Events.** Chief Pettigrew passed out some language for the King County Automatic Aid Agreement for discussion.

Chief Pettigrew reviewed the Fourth of July calls. Call numbers were similar to past years. Around midnight, the number of calls decreased dramatically. The crews have been very busy with brush fires lately due to dry weather. Perhaps some fireworks were left over. On the 4th, there were only three fireworks-

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caused fires in the City of Burien. AC Pettigrew interacted with at least 30 groups of people on the 4th. None of them even knew that fireworks are illegal in the city of Burien. All persons were very cooperative, however, when notified of the illegality. He stressed the need for public education. The city did not issue a lot of tickets.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the meeting minutes of July 3, 2018, the Declaration of Surplus Property for obsolete or damaged equipment not serviceable for current operations (list attached) and Voucher Approval for July 2018 as follows: Expense Fund: No. E18-387 through No. E18-456 in the amount of \$750,445.77, due for payment July 31, 2018.

**Unfinished Business.** None.

**New Business.** 1. Motion: Approval of Bachelor's Degree in Sociology for 2% Educational Premium.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize the addition of a Bachelor's Degree in Sociology to the approved list of degrees eligible for the 2% educational pay premium, effective August 1, 2018. Motion carried, 3-0.

2. Motion: Approval of Bachelor's Degree in Paper Science Engineering for 2% Educational Premium.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize the addition of a Bachelor's Degree in Paper Science Engineering to the approved list of degrees eligible for the 2% educational pay premium, effective August 1, 2018. Motion carried, 3-0.

3. Motion: Approval of Quote from Pacific Torque for Servicing Ladder Truck.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the quote from Pacific Torque for rebuilding the ladder truck engine for a cost not to exceed \$37,773.62 including Washington State Sales Tax. Motion carried, 3-0.

4. Motion: Resolution 2018-02 Exemption from Alternative Fuel Requirements.

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Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution 2018-02 Exemption from Alternative Fuel Requirements, declaring all emergency and non-emergency vehicles owned by King County Fire Protection District No. 2 to be exempt from the alternative fuels requirements of RCW 43.19.648. Motion carried, 3-0.

5. Motion: Interlocal Agreement for Automatic Aid

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the Martin Luther King County Interlocal Agreement for Automatic Aid, and to authorize Chairman Elwell to sign the agreement on behalf of King County Fire Protection District No. 2. Motion carried, 3-0.

**Executive Session.** None.

**Good of the Order.** Commissioner Peden asked about the Christmas delivery program. Chief Pettigrew stated the delivery date would be December 20th.

**Adjournment.** It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:48 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Normandy Park Flyer
5. Kids Day Flyer
6. Local 1461 letter
7. Email re liability insurance premium
8. Landscaping invoice
9. Pacific Torque Sales Quote
10. WFCA Health Care Notice
11. Union Opt-in Form

Minutes Approved: August 7, 2018.

  
Chris Elwell  
Chairman

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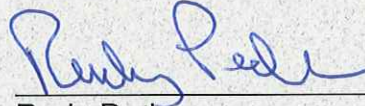
Attest:



Joseph F. Quinn, District Secretary



Ted Sitterley  
Commissioner



Rudy Peden  
Commissioner

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