

**MINUTES OF THE JULY 18, 2017 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on July 18, 2017, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell and Hobbick (as Commissioner Sitterley was excused), Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag. He noted that Commissioner Sitterley was unavailable and his absence was excused.

Presentations/Announcements.

(1) Announcements:

(a) July 16- August 27 Music in the Park Summer Concert Series every Sunday from 4:30 to 6:30 p.m.in Normandy Park.

(b) July 19 - King County Fire Commissioners Association General Membership Meeting at Eastside Fire & Rescue Headquarters Station in Issaquah. (Topic: school levies and the impact on fire districts.)

(c) August 1 - National Night Out, 5:00 to 7:00 p.m.

(d) September 9 - Kids' Day at Station 28, 10:00 a.m. to 3:00 p.m.

(2) Presentations. None

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs updated the Board on the sale of old station 28. Dan Mathews said there may be another offer forthcoming this week. It has been reported that transients are still in and around the building so the Chief itemized some efforts to prevent that, including alerting Burien police again and making our own inspections periodically by Burien Fire staff.

Equipment. N/A.

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Personnel. The Chief updated the Board on the recruitment for administrative positions. He thanked Trina for all of her work in the recruitment effort. He has come to a decision on who should be offered the positions. We received a total of about 170 applications, narrowed that to about 24 and then down to 4-5 best candidates, before deciding whom to offer the two positions. The Chief discussed a jointly funded position and that reconciliation with North Highline Fire needed to occur concerning that.

Chief Marrs updated the Board on the WFCM Health Care Program and the Notice of 2018 Approved Premium Rates, which were shown on a document the Chief handed out. The handout shows 5% rate increases on three of the plans but no increase on the rest. It was pointed out that in recent years there have been no rate increases at all and in fact a few payment holidays in January.

Events. The Chief reviewed the 4th of July operations, saying that this was the quietest Fourth of July in recent years. Call volume was low.

Chief Marrs updated the Board on the DRS audit. We have received the preliminary report. The labor attorney has written a response. Chief Marrs suggested an all employee meeting would be in order. Retirees have also been contacted.

Chief Marrs said the insurance policy is being renewed with a very small premium increase.

The Chief and Board discussed the August Board meeting schedule. August 1st is fine. Probably August 22 would be better for the second meeting than August 15th so that regular meeting date should be changed.

Consent Agenda. The Consent Agenda, all of which was approved 2-0, upon a motion made by Commissioner Elwell and seconded by Commissioner Hobbick, consisted of the Chief's Report and the Meeting Minutes of the Regular Meeting of July 3, 2017 and the voucher approval for July as follows: Expense Fund: No. E17-423 through No. E17-483 in the amount of \$744,406.75, due for payment July 31, 2017.

Executive Session. None.

Unfinished Business.

1. Motion: Office Administrator/Receptionist Position.

Commissioner Elwell moved, and Commissioner Hobbick seconded, a motion to authorize Chief Marrs to make an offer of employment for the Office Administrator/Receptionist Position to Ariel Fralick. The Board also

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authorizes Chief Marrs to draft the Employment Contract for review and approval at the August 1, 2017 Board meeting. The start date for the position is to be determined, with a probationary period of six months. Motion carried, 2-0.

2. Motion: Office Administrator/Accounting Specialist Position.

Commissioner Elwell moved, and Commissioner Hobbick seconded, a motion to authorize Chief Marrs to make an offer of employment for the Office Administrator/Accounting Specialist Position to Christina Parker. The Board also authorizes Chief Marrs to draft the Employment Contract for review and approval at the August 1, 2017 Board meeting. The start date for the position is to be determined, with a probationary period of six months. Motion carried, 2-0.

New Business. None.

Good of the Order. Commissioner Hobbick asked, and Chief Marrs answered, a question regarding retirement of personnel.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 2-0. At 5:30 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

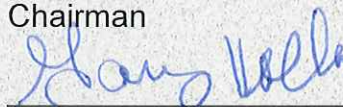
Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. WFCA Health Care Program Rates Sheet
5. B-Town Blog Save the Date re Kids' Day
6. Flyer re Music in the Park.

Minutes Approved: AUGUST 1, 2017.



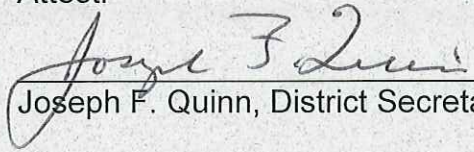
Chris Elwell
Chairman



Gary Hobbick
Commissioner

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Attest:


Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner

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