

**MINUTES OF THE JULY 3, 2018 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on July 3, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell and Sitterley, Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached. Commissioner Peden was excused.

Call to Order. The meeting was called to order at 5:02 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements.

(1) Announcements:

(a) July 11 - KCFCA General Membership Meeting at Puget Sound Fire in Kent. Topic: Puget Sound Regional Fire Authority (6:00 p.m. - 8:00 p.m.).

(b) July 20 - 60th Anniversary Celebration/Highline Medical Center (11:30 a.m. - 5:00 p.m.).

(c) October 25-27 - WFCA 70th Annual Conference in Yakima (let Trina know if you want to attend)

(2) Presentations: None.

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs discussed the proposal for station landscaping. It is on the agenda because the cost exceeds the \$5,000 authority delegated to Chief Marrs. See Motion below.

Equipment. N/A

July 3, 2018

Personnel. The Chief and Board reviewed the Opt-In Notice and Authorization Form prepared by Mr. Quinn, for Union members due to recent Supreme Court case (Janus v. AFSCME).

The Board reviewed the new education premium pay requests (see below under New Business). There are three motions later in the meeting to review education pay premiums for different degrees. Chief Marrs reviewed the day staff vacation accrual procedure and the addendum to Trina Norsen's employment contract. The intent now is to make it clear that vacation leave for non-represented Administrative Day Staff, may be earned or accrued and used in the same year, starting with the first year of employment. Trina's accrual should be 140 hours and not 120, as the intent was to provide her with 10 years credit upon hire, not 9 years.

Events. The Chief updated the board on July 4th preparations. It is expected to be very busy and the vegetation is dry.

The Chief said work continues on the North Highline agreement and there is no new update for the board yet. In the long term, the parties want to make the relationship as "paperless" as possible. Discussion has occurred about the need for a northern Burien station, and the possibility that Station 18 might fill that need at least temporarily. A reversionary provision might be included so North Highline could get the station back if needed. An asset transfer might also include two engines.

Consent Agenda. The Consent Agenda, all of which was approved 2-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Elwell, consisted of the Chief's Report and the meeting minutes of June 19, 2018.

Unfinished Business. None.

New Business. 1. Motion: Approval of Bachelor's Degree in Law & Justice for 2% Educational Premium.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize the addition of a Bachelor's Degree in Law & Justice to the approved list of degrees eligible for the 2% educational pay premium, effective July 1, 2018. Motion carried, 2-0.

2. Motion: Approval of Bachelor's Degree in Anthropology for 2% Educational Premium.

July 3, 2018

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize the addition of a Bachelor's Degree in Anthropology to the approved list of degrees eligible for the 2% educational pay premium, effective July 1, 2018. Motion carried, 2-0.

3. Motion: Approval of Bachelor's Degree in Kinesiology/Exercise Science for 2% Educational Premium.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize the addition of a Bachelor's Degree in Kinesiology/Exercise Science to the approved list of degrees eligible for the 2% educational pay premium, effective July 1, 2018. Motion carried, 2-0.

4. Motion: Landscape Contract for Station 29.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to accept the estimate/proposal for a contract for a one-time landscape cleanup at Station 29, to include general cleaning in front, back and side beds, removing blackberries in pond area, adding mulch to front, sides and back beds, and inspection and adjustment of sprinkler systems at both stations as presented by Azul Landscaping Services LLLP, for a fee not to exceed \$6,790.00 plus Washington State Sales Tax. Motion carried, 2-0.

Executive Session. None.

Good of the Order. The Board and Chief discussed postponing the July 17th meeting to July 24th, but decided to take no action until receiving input from Commissioner Peden.


Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 2-0. At 6:02 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

Attachments. Attached to these Minutes are copies of:

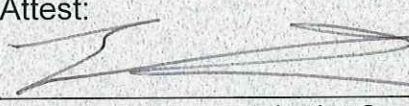
1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Administrative Assistant compensation information
5. Janus memo and opt-in form from Mr. Quinn
6. Azul Landscaping proposal
7. KCFCA flyer
8. Highline Celebration flyer

July 3, 2018

Minutes Approved: July 24, 2018.


Chris Elwell
Chairman

Attest:


Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

July 3, 2018