

**MINUTES OF THE APRIL 18, 2017 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on April 18, 2017, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Hobbick and Sitterley, Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements. The following announcements were made:

(1) Announcements:

(a) April 19, 2017 - King County Fire Commissioner Association General Membership Meeting at NORCOM-Topic: PSERN

(b) April 29, 2017 - King County Fire Commissioner Association Saturday Seminar at Burien Fire Station 29-Topic: Fire Benefit Charge

(c) April 29, 2017 - Burien Clean Sweep event. Station 28 will be used as the base of operation for the community clean-up efforts.

(2) Presentations: None.

Correspondence. (1) March 30th letter from Wayne Metz regarding Assistant Chief position.

(2) Letter from LEOFF 1 pensioner thanking Diane Brooks for her help.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs updated the Board on the sale of old Station 28, stating that the latest proposed sale fell through. A discussion ensued regarding the listing agreement and the asking price. It was felt that the buyer had unrealistic expectations regarding how much money might be needed or obtained in discounts in pricing, to pay for desired improvements. The architect's review will be shared with us.

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Equipment. N/A.

Personnel. Chief Marrs updated the Board on how the three new recruits are doing at the Fire Academy. They are now in EMT school. May 15th is graduation day. The Chief will be presenting for approval under New Business a contract for EMS Coordinator Jim Stevens. The first negotiations session with Local 1461 is April 24th. The Chief updated the Board on administrative staff retirements, with Diane Brooks retiring at the end of April, Colleen and Charlotte at the end of 2017. The need for recruitment was discussed briefly.

Events. The Department of Retirement Systems audit of our payroll records is basically finished, but we are awaiting exit conference and preliminary audit report.

Consent Agenda. The Consent Agenda, all of which was approved unanimously, upon a motion made by Commissioner Sitterley and seconded by Commissioner Hobbick, consisted of the Chief's Report, the minutes of the Regular Meeting of March 21, 2017, and Voucher Approval for April: Expense Fund: *No. E17-219 through No. E17-290* in the amount of \$740,854.33, due for payment April 28, 2017.

Executive Session. The Board recessed into executive session for twenty minutes at 5:15 p.m. and re-convened at 5:35 in open session. The purpose of the executive session was to consider the minimum price at which real estate (old Station 28) will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price.

Unfinished Business. None.

New Business. 1. Motion: Professional Service Contract for EMS Continuing Education Coordinator. Commissioner Hobbick moved, and Commissioner Sitterley seconded, a motion to approve the Professional Services Contract as presented, between King County Fire Protection District #2 and Jim Stevens as EMS Continuing Education Coordinator, and to authorize the Commissioners to execute the contract. The contract is for \$750 per month, but not to exceed \$7500 per year. There are monthly classes ten months out of the year. Motion carried, 3-0.

2. Motion: Valley Communications Center Interlocal Agreement for Emergency Dispatch Services. Commissioner Sitterley moved, and Commissioner Hobbick

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seconded, a motion to authorize Chairman Elwell to execute the *Interlocal Agreement for Emergency Dispatch Services with Valley Communications Center* as presented. This agreement shall become effective on June 1, 2017 and shall be renewed each January 1st thereafter for a period of 15 years unless otherwise terminated. The per call rate is now \$40.79. The costs are shown in Appendix A. Motion carried, 3-0. Chief Marris said that Valley Com cleaned up the retention of records language per Mr. Quinn's comments.

3. Motion: To Extend Real Estate Listing Agreement with Kidder Matthews. Commissioner Sitterley moved, and Commissioner Hobbick seconded, a motion to authorize Chief Marris to extend the real estate listing agreement with Kidder Matthews for the old Station 28 until September 30, 2017, and to authorize a change to the listing price to \$1,300,000.00. Motion carried, 3-0.

4. Motion: Resolution 2017-01, Appointing of Auditing Officer(s). Commissioner Sitterley moved, and Commissioner Hobbick seconded, a motion to approve Resolution 2017-01, Appointing of Auditing Officer(s) for the Purpose of Authorizing the Issuance of Warrants and Electronic Transactions Prior to Board of Commissioners' Approval, as presented. Motion carried, 3-0.

Good of the Order. Commissioner Hobbick thanked Diane Brooks for her years of service. He also congratulated David Dilley, the new Assistant Chief who was present at this meeting. Chief Marris asked who might attend the Chelan conference on the weekend of June 2nd.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:58 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Letter from Wayne Metz

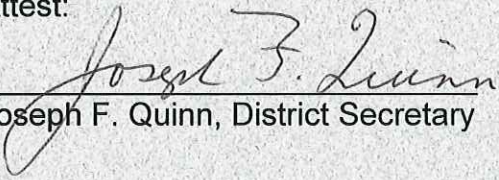
Minutes Approved: MAY 2, 2017.


Chris Elwell
Chairman

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Gary Hobbick
Commissioner

Attest:


Joseph F. Quinn, District Secretary



Ted Sitterley
Commissioner

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