

**MINUTES OF THE OCTOBER 18, 2022 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on October 18, 2022, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley and Peden. Also attending virtually were: Assistant Chief Ray Desmarais, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Agenda Approval.** It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

**Presentations/Announcements.** (1) Presentations: None.

(2) Announcements: October 26-29, 2022 – WFOA 2022 Annual Conference and Snure Laws Update at the Davenport Hotel in Spokane.

**Correspondence.** None.

**Public Comment.** None.

**Local 1461 Comment.** None.

**Administration Reports.** Chief Marrs delivered the Chief's report as follows:

**Operational Update.** None.

**Fire Prevention Update.** AC Desmarais reported on Fire Prevention. He discussed community outreach and a software update at the Normandy Park station. Some vendors will be presenting to the district on prevention software at no cost. There were a couple of fires since the last meeting but nothing too significant.

**Facilities.** Chief Marrs discussed bidding on Station 18 and 19 remodels as one package bid to try to get a lower price. Payments for the two projects could still be separate for the two districts. Legal counsel raised no issue with that. Chair Elwell asked about the cost of each project. Chief Marrs said both projects came out a bit higher than \$350,000 each. There will be some cleaning and air monitoring at Station 18. Chair Elwell stated that he wanted this to be clearly communicated to the Local as to each step of the process, as this includes asbestos abatement.

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**Equipment.** N/A.

**Personnel.** Chief Marrs updated the board on conditional offers of employment for entry level firefighters. One candidate declined our offer, so there will be a motion to move to the next in line (Alex Cortez). Chair Elwell asked for confirmation that Mr. Cortez is a solid candidate, as he recalled from last meeting that Mr. Cortez had high scores. Chief Marrs said Alex Cortez is highly qualified.

Chief Marrs updated the board on the CARES car. An in-person interview is scheduled for Thursday with a highly qualified candidate. This person has fire department and chaplaincy experience. He has a great deal of experience in emergency and mental health fields so the staff is excited about this person.

Chief Marrs updated the board on the proposed 2023 cost of the Employee Assistance (EAP) program. The annual cost is projected to go from the current \$1500 to \$10,000, so the staff is looking into other options. Only a couple of employees use this program in a typical year. Chair Elwell opined that this increase seems quite steep. He will discuss this with the WFOA Health Care Committee at conference next week. He wants to offer the program to maintain the mental health of district employees.

Chief Marrs updated the board on the two grievances. AC Desmarais and President Ready are working on final language for the settlement. The Union had concerns about some of Dave Luxenberg's language, but they are discussing the details. The tentative agreement is very strong.

**Events.** Chief Marrs provided a Covid update. The King County Executive issued a statement on their continuation of the vaccine mandate for King County employees and for contractors who have contracts with the county. The brief statement will be included in the board packet.

Chief Marrs update the board on the Highline Exchange Club membership.

Chief Marrs and Trina Norsen are working on budgets for both districts. Since the meetings of the board fall so early in November (November 1 and 15) we may need to move the second meeting to later in the month. Options might be November 17, 21 or 22. Another option: hold the regular meeting on the 15<sup>th</sup> but hold a special meeting on the 28<sup>th</sup> for the budget hearing and adoption of the 2023 budget. We would need all paperwork signed on the 28<sup>th</sup> by Chair Elwell to get the budget submitted to the county by the deadline, which does cut it close.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the October 4th meeting, the declaration of surplus for the obsolete or damaged equipment or property not serviceable for current

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operations (list attached), and the October vouchers as follows: Expense Fund: Voucher No. 221001001 through No. 221001085 in the amount of \$1,391,392.67 due for payment on October 31, 2022.

Chair Elwell asked how the district plans to dispose of 79 ballistic armor vests. Chief Marrs said the vests are out of the manufacturer's warranty and can no longer be used. Several employees have asked to buy the vests. There is no secondary market as they are out of date, so Chief Marrs will sell to a few employees with accompanying releases or waivers of liability. Chair Elwell asked about the recycling cost and Chief Marrs said he believed it to be between \$20 and \$50 per vest.

**Unfinished Business.** None.

**New Business. 1. Conditional Employment Offer for One Firefighter.**

Commissioner Sitterley moved, and Commissioner Peden seconded a motion to authorize Chief Marrs to make a conditional offer of employment to Alex Cortez to be effective January 30, 2023. This conditional offer is subject to the successful completion of a background check, medical and psychological tests, drug screen test, completion of the fire academy, and completion of an eighteen-month probationary period before appointment is permanent. Motion carried, 3-0.

**Executive Session.** None.

**Good of the Order.** None.

**Adjournment.** Pursuant to motion, the meeting was adjourned at 5:35 p.m.

**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. List of property declared surplus
5. County Executive Statement on vaccine mandate

Minutes Approved: **November 1, 2022**

  
Chris Elwell (Nov 3, 2022 06:48 PDT)

Chris Elwell  
Chairman

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Attest:

*Joseph F. Quinn*

Joseph F. Quinn (Nov 3, 2022 11:31 PDT)

Joseph F. Quinn, District Secretary



Ted Sitterley  
Commissioner

*Rudy Peden*

Rudy Peden (Nov 2, 2022 15:33 PDT)

Rudy Peden  
Commissioner

October 18, 2022











# Minutes of the 10/18/2022 KCFD2 Board Meeting


Final Audit Report

2022-11-03

Created:	2022-11-02
By:	Trina Norsen (tnorsen@king2fd.org)
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