

**MINUTES OF THE SEPTEMBER 6, 2022 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on September 6, 2022, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Desmarais, Assistant Chief Wayne Metz, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: None

(2) Announcements:

September 6, 2022 – Happy Birthday to Commissioner Sitterley

September 30, 2022 – Municipal Roundtable: “Exceptions to the bid laws under RCW 39.04.280.” A virtual town hall presented by Eric Quinn. See August *Firehouse Lawyer* for link to Zoom meeting.

October 26-29, 2022 – WFOA 2022 Annual Conference and Snure Laws Update at the Davenport Hotel in Spokane (Commissioners Elwell and Peden to attend).

Correspondence. None.

Public Comment. None.

Local 1461 Comment. President Matt Ready of Local 1461 sent the commissioners a proposed MOU last night proposing a resolution to the two grievances. He presented the grievances. Commissioner Peden asked whether the draft MOU was first sent out last night and President Ready answered affirmatively. Regarding requests for time off, he said the union has timelines to comply with, pursuant to the contract, but the employer does not.

Administration Reports. Chief Marrs delivered the Chief’s report as follows:

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AC Metz gave the operational report. Last week, we had our first confirmed monkeypox case in North Highline. He discussed the PPE requirements in those cases. He also informed the board about the current hiring process.

AC Desmarais reported on Fire Prevention. School visits are being postponed until 2023. We are losing employees due to Covid; that is impacting school visits. We will still be doing Christmas Outreach. AC Desmarais indicated that the fire inspector with the City of Burien has parted ways with the city.

Facilities. N/A.

Equipment. N/A.

Personnel. FF Joe Walker has resigned, effective September 11, and is training to be a police officer. We wish him well in his future endeavors.

Chief Marris revisited the discussion on added administrative personnel. Even before the recent resignation, we had already considered hiring another administrative person, and establishing a division of labor. We are continuing to explore that. Chair Elwell stated that, as he understands it, Chief Marris and staff will establish the work that needs to be done and what positions may be necessary to accomplish those tasks. Chair Elwell reiterated his comments from the last meeting, relative to bringing in a third party to assist in this process. Commissioner Peden asked how the duties of Shaunna Sheppard were going to be re-allocated. Chief Marris said we are working on that.

Chief Marris updated the board on the CARES car, which may involve the City of Burien contracting with Sound Mental Health to help staff a CARES car, with a mental health professional. This is a work in progress. Chief Marris will update the Board at a later time. Chief Marris and staff interviewed one candidate for the CARES car position already, and are planning a second interview soon with that person.

Events. Chief Marris provided the Covid-19 update.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report and the minutes of the August 23rd special meeting.

Unfinished Business. None.

New Business. 1. **Motion: Permanent Appointment for Captain David Jason.**

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Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to appoint David Jason to a permanent Captain position, effective September 1, 2022, as he has completed his twelve month probationary period. Motion carried, 3-0.

Executive Session. The Board convened into an executive session for twenty (20) pursuant to RCW 42.30.140(4) (b) to discuss the Board's response to two filed grievances. The Board convened into executive session at 5:25 p.m. and reconvened into open session at 5:45 p.m.

Upon reconvening in open session, Chair Elwell asked President Ready if the Union would be willing to extend the deadline for Board response to the grievances for two weeks, i.e. to September 27th. President Ready asked who he would be interacting with on the grievances and Chair Elwell said it would be Chief Marrs and ACS Metz and Desmarais, on behalf of the Board. President then responded in the affirmative to the request for a two-week extension to September 27, 2022.

Good of the Order. Commissioner Peden said the North Highline Exchange Club would be involved in Christmas Outreach.

Adjournment. Pursuant to motion, the meeting was adjourned at 5:50 p.m.

Attachments. Attached to these Minutes are copies of:

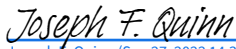
1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster

Minutes Approved: **September 20, 2022**

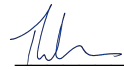

Chris Elwell (Sep 20, 2022 19:28 PDT)

Chris Elwell
Chairman

Attest:


Joseph F. Quinn (Sep 27, 2022 14:32 PDT)

Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden (Sep 20, 2022 21:16 PDT)

Rudy Peden
Commissioner

September 6, 2022












09.06.2022 KCFD2 Minutes

Final Audit Report

2022-09-27

Created:	2022-09-21
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-glvHMgW5nzJTKb7KlyyHObGSqpCmQeW

"09.06.2022 KCFD2 Minutes" History


-  Document created by Trina Norsen (tnorsen@king2fd.org)
2022-09-21 - 0:36:44 AM GMT
-  Document emailed to chriselwell@comcast.net for signature
2022-09-21 - 0:37:25 AM GMT
-  Document emailed to ted.sitterley@us.belfor.com for signature
2022-09-21 - 0:37:26 AM GMT
-  Document emailed to firesta33@yahoo.com for signature
2022-09-21 - 0:37:26 AM GMT
-  Document emailed to joequinn@firehouselawyer.com for signature
2022-09-21 - 0:37:26 AM GMT
-  Email viewed by chriselwell@comcast.net
2022-09-21 - 2:27:39 AM GMT
-  Signer chriselwell@comcast.net entered name at signing as Chris Elwell
2022-09-21 - 2:28:05 AM GMT
-  Document e-signed by Chris Elwell (chriselwell@comcast.net)
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-  Email viewed by joequinn@firehouselawyer.com
2022-09-21 - 3:39:45 AM GMT
-  Email viewed by firesta33@yahoo.com
2022-09-21 - 4:15:51 AM GMT
-  Signer firesta33@yahoo.com entered name at signing as Rudy Peden
2022-09-21 - 4:16:25 AM GMT

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2022-09-21 - 2:56:41 PM GMT

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2022-09-21 - 2:57:07 PM GMT

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2022-09-27 - 9:31:20 PM GMT

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2022-09-27 - 9:32:05 PM GMT

 Document e-signed by Joseph F. Quinn (joequinn@firehouselawyer.com)

Signature Date: 2022-09-27 - 9:32:07 PM GMT - Time Source: server

 Agreement completed.

2022-09-27 - 9:32:07 PM GMT