

**MINUTES OF THE SEPTEMBER 5, 2023 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held on September 5, 2023, at Headquarters Station 28, commencing at 5:01 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software GoTo Meeting were: Commissioners Chris Elwell, Alexis Entrialgo and Ted Sitterley, Fire Chief Mike Marrs, Finance and HR Manager Trina Norsen, Assistant Chief (AC) Jason Gay, AC Wayne Metz, AC Ray Desmarais, Local President Matt Ready, and District Secretary Eric Quinn, and several others as reflected on the attached attendance roster.

- I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:07 PM and led the Board in the Pledge of Allegiance.
- II. **AGENDA APPROVAL.** Commissioner Sitterley moved to approve the agenda as presented and Commissioner Entrialgo seconded the motion. The motion carried 3-0.
- III. **PRESENTATIONS/ANNOUNCEMENTS.**

There were no presentations.

Announcements

- September 9, 2023 – The KID'S DAY EVENT will be held at Station 28 from 10 am to 3 pm. Chief Marrs thanked everyone for their work on Kids Day. We are hoping for good weather for that day.
- September 10, 2023 will be the White Center Eagles First Responder Dinner, 5 pm at White Center Eagles Hall
- From September 12-15, 2023 will be New Hire Recruit Panel Interviews for Recruit Academy 18. AC Metz discussed the recruit panel interviews.
- From September 19-20, 2023 will be the Captains Test
- From September 27-28, 2023 will be Chief's Interviews for Recruit Academy 18

- IV. **PUBLIC COMMENT.** There was none.
- V. **CORRESPONDENCE.** There was none.
- VI. **I.A.F.F. LOCAL 1461 COMMENTS.** Local President Matt Ready wanted to say thank you to the Commissioners regarding the administration of the Fire Chief Hiring Process.

VII. ADMINISTRATION REPORTS. Chief Marrs delivered the chief's report as follows:

OPERATIONS: AC Metz underlined a couple calls of note. There was a walk-in patient at Station 19 who had been shot. That person made it to Harborview alive. There was also a car v. pedestrian incident. The patient had multiple injuries and expired. AC Metz also discussed the recruit hiring process. There were 427 applicants for four jobs. Chair Elwell posed a question about how the hiring process works on National Testing Network. All 427 applicants had to pay a fee to apply through National Testing Network. Captains testing will happen over two days.

PREVENTION UPDATE: AC Desmarais provided the fire prevention update. Susan McClane, Community Development Director for the City of Burien, will be leaving in September, so this might impact our FMO activities. The Board will be kept informed. AC Desmarais discussed a homeless encampment. Chair Elwell inquired as to EMS calls at the encampment and AC Desmarais indicated that there have been some opioid overdose calls.

FACILITIES: AC Gay discussed the Station 18 and 19 remodel. Construction is set to begin around November 9, with an expected completion date in April, 2024. GLY Construction will give us two weeks' notice regarding the temporary location of responders during the improvements.

EQUIPMENT: Chief Marrs indicated that we are burning through a lot of bunker gear because of all our new hires—the gear is “brutalized” during academy.

PERSONNEL: Fire Chief Marrs thanked the interview panelists and everyone for their contributions to the Fire Chief hiring process. There will be an executive session to discuss the qualifications of the Fire Chief candidates, and a motion following the session to extend a conditional offer for the Fire Chief position. We have several more interviews to do on the two Administrative positions. We are going to bring the top two candidates for each position to the Board and leave it to the Board to decide how it wishes to evaluate their qualifications. AC Gay had praise for a couple of members for their work on Kid's Day.

EVENTS AND REMINDERS.

See the above presentations and announcements.

That concluded the Chief's Report.

September 5, 2023

VIII. CONSENT AGENDA APPROVAL.

Commissioner Sitterley moved to approve the consent agenda as follows:

- September 5, 2023 Chief's Report
- Minutes of the Following Board Meetings:
 1. **July 25, 2023** Special Meeting
 2. **August 15, 2023** Regular Meeting
 3. **August 22, 2023** Special Meeting

Commissioner Entrialgo seconded the motion, which carried 3-0.

IX. UNFINISHED BUSINESS. There was none.

- X. **EXECUTIVE SESSION.** Chair Elwell announced that the Board would convene into executive session pursuant to RCW 42.30.110 (1)(g) to discuss the qualifications of applicants for public employment—specifically appointment to the Fire Chief position. Chair Elwell announced that there would be a 5-minute recess with executive session to begin at 5:30 and to last for 30 minutes to conclude at 6 PM unless extended. In executive session were the Board, North Highline Commissioner Julie Hiatt, Trina Norsen, Fire Chief Mike Marrs, and District Secretary/legal counsel Eric Quinn. Chair Elwell announced an extension of 30 minutes at 6:00 PM, with the extension to begin at 6:05 PM to conclude at 6:35 PM. Executive session concluded at 6:35 PM.

XI. NEW BUSINESS.

- A. Commissioner Sitterley moved to approve and authorize Chief Marrs to purchase turnout gear from *SeaWestern Fire Fighting Equipment* for four employees, with the purchase to be made from the current vendor list for a total price not to exceed \$17,000.00.

Commissioner Entrialgo seconded the motion, which carried 3-0.

- B. Commissioner Sitterley moved that the Board extend a conditional offer of employment for the position of Fire Chief to Jason Gay, with his appointment date to be determined by contract, and subject to successful negotiation of a personal services contract and other lawful conditions established by the Board.?"

Commissioner Entrialgo seconded the motion, which carried 3-0.

The Board and those present congratulated Jason Gay on his future appointment to the position of Fire Chief. There was no new business to come before the Board.


XII. **GOOD OF THE ORDER.** Commissioner Sitterley's birthday is tomorrow. Commissioner Entrialgo will be in the dunk tank at Kid's Day.

XIII. **ADJOURNMENT.** Commissioner Sitterley moved to adjourn the meeting at 6:38 PM. Commissioner Entrialgo seconded the motion, which carried 3-0. The meeting was adjourned at 6:38 PM.

Minutes Approved: Sept 19, 2023



Chris Elwell (Sep 20, 2023 13:04 PDT)

Chris Elwell
Chairman


Ted Sitterley
Commissioner

Alexis Entrialgo
Alexis Entrialgo (Sep 21, 2023 09:09 PDT)
Alexis Taylor Entrialgo
Commissioner

ATTEST:


Eric Quinn (Sep 25, 2023 09:24 PDT)
Eric T. Quinn, District Secretary

ATTACHMENTS:

- September 5, 2023 Meeting Agenda
- Kid's Day Flyer
- Invoice from SeaWestern for Turnout Gear (for approval)

September 5, 2023