

**MINUTES OF THE JUNE 2, 2020 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on June 2, 2020, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Pettigrew, Trina Norsen, Captain Wayne Metz and Acting District Secretary Eric Quinn. Others in attendance, if any, are as shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: Chief Pettigrew discussed and distributed call summaries and compared 2019 and 2020 call volumes. Obviously, the majority of the calls are medical calls. Year to date, we are about 200 calls behind last year. There have been 35 incidents with Covid-19 patients. No district employee has tested positive. Commissioner Peden asked when the most recent Covid-19 interaction occurred. Chief Pettigrew answered: May 30th. He also discussed 11 intentionally set fires in or near the district (in unincorporated King County) within the last couple of weeks. An investigation is in process.

(2) Announcements:

- June 6 – WFOA Webinar on Open Public Meetings and Public Records Act (9:00 a.m. to 1:00 p.m.).

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. N/A.

Equipment. There will be a motion under New Business to purchase a skid-mounted pump. Chief Marrs spoke briefly about the propriety of purchasing the pump
June 2, 2020

and using bond funds to make that purchase. He indicated that he would like to purchase the pump before summer and start of the wildland fire season. Commissioners Peden and Elwell asked for different uses for the pump, and Chief Marris responded.

Captain Wayne Metz, the District's Logistics Officer, discussed equipment needs of the District. The District has about a five-month supply of masks. We still cannot order disposable gowns through the present system. The UV light boxes to decontaminate the N-95 masks are still about four months out from readiness, and are pending approval by fire chiefs and other responsible officials.

Personnel. Chief Marris said the District is working on some personnel movement to deal with Captain Sykes not taking his retirement. We have one extra captain's position. We may need personnel moves to adopt a CARES program, to develop a Fire Marshal position, and have proper coverage of the Operations AC position and duties. A plan is being developed. Some aspects of the plan will require union agreement. The goal is to maintain depth in the schedule without creating long-term, unintended consequences.

The District had been looking at a CARES program with the Puget Sound Regional Fire Authority, but is not moving forward with that at this time.

There will be a motion under New Business to approve the Public Educator contract. Another motion is to make three conditional offers of employment, in time for the September fire academy.

Chief Marris said the District utilizing and developing a two-year employment list on its own is not feasible. Instead the District should solicit the services of a testing agency to administer the process. The District has been looking into using either National Testing or Public Safety Testing. Both systems are impressive and would give the District more flexibility in the application and testing process. Chair Elwell asked about the cost and Chief Marris said he is looking into that.

Chief Marris answered Commissioner Peden's question about use of NFPA 1582 for physicals. Chief Marris said the District uses that standard for entry level physicals but not for annual physicals. Commissioner Peden said he supports annual physicals to improve firefighter safety and well being. Chief Marris discussed measures the District uses to improve and maintain firefighter safety and well being.

Chief Marris discussed shifting of job duties to address the vacancy in the assistant chief position.

The Chief and the Board discussed keeping the boards of the District and North Highline Fire District separate. Commissioner Peden discussed the limitations of a three-member board.

June 2, 2020

Events. Chief Marrs discussed staffing on the 4th of July. There is no parade this year. Fireworks are banned within Burien city limits.

As an update on Covid-19, Chief Marrs said the District “needs to keep its foot on the gas.” What we have been doing seems to be working. He discussed a potential increase in cases due to the current protests, in which social distancing and masks are not always observed. He said that, historically, communities that have taken the longest to open up, in using non-pharmaceutical methods of control, are the communities that have less cases, less resurgence of the virus, and are more likely to revive their economies.

National Night Out has been cancelled. Kids Day will likely be cancelled. Commissioner Peden asked when Kids Day would be if it is held. Chief Marrs said it is supposed to be on September 12, 2020. If it is cancelled, Chair Elwell said maybe outreach could be expanded during the Christmas season. Chief Marrs agreed that Kids Day is the District’s flagship event for the year, so we need to be creative and establish some other method of outreach if Kids Day is cancelled.

Chief Marrs discussed the recent protests. The District sent out an engine as part of a Strike Team for Zone 3, but there were no calls. None of the protests have been within the District. Some District EMTs have provided help to other agencies that are dealing with protests. The District will continue to monitor this. Commissioner Peden said Auburn has been mentioned as a city for protesters to go to for protesting tonight. Chief Marrs said some hospitals have had to be closed due to looting and rioting.

Chair Elwell asked if any run cards had to be changed for shifting of resources but Chief Marrs answered in the negative. Chair Elwell discussed some issues with public transit.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief’s Report, the minutes of the regular meeting of May 19, 2020, and the declaration of surplus property for obsolete and/or damaged equipment not serviceable for current operations including miscellaneous exercise equipment.

Unfinished Business. None.

New Business. 1. **Motion: Memorandum of Understanding re: Public Educator Position.**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and authorize Chief Marrs to sign the MOU between King County Fire District No. 2 and IAFF Local No. 1461 regarding the job description of the Public Educator/NHFD District Secretary position. Motion carried, 3-0.

June 2, 2020

2. Motion: Job Description for Public Educator/NHFD District Secretary.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the Job Description for the position of Public Educator/NHFD District Secretary. Motion carried, 3-0.

3. Motion: Employment Contract for Shauna Sheppard.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the Employment Contract for Shauna Sheppard for the position of Public Educator/NHFD District Secretary. The contract shall be effective April 1, 2019 through December 31, 2020. Motion carried, 3-0.

4. Motion: Purchase of Skid-Mounted Fire Pump & Tank

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and authorize Chief Marrs to purchase one Fast Attack Davey 13HP Briggs & Stratton Fire Pump and accessories for wildfire/brush and interface fires. Purchase to be made from W.S. Darley & Co. for a total price not to exceed \$12,000.00. Motion carried, 3-0.

5. Motion: Offer of Employment to Steven Root- Firefighter Position.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to make a conditional offer of employment from the Entry Level Eligibility List 2019-2020 to Steven Root, to be effective September 1, 2020. This conditional offer of employment is subject to successful completion of required medical and psychological tests, a background check, and fire academy. After hiring there is a one-year probation period. Motion carried, 3-0.

6. Motion: Offer of Employment to Cole Manahan- Firefighter Position.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to make a conditional offer of employment from the Entry Level Eligibility List 2019-2020 to Cole Manahan, to be effective September 1, 2020. This conditional offer of employment is subject to successful completion of required medical and psychological tests, a background check, and fire academy. After hiring there is a one-year probation period. Motion carried, 3-0.

7. Motion: Offer of Employment to Ryan Brumfield- Firefighter Position.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to make a conditional offer of employment from the Entry Level

June 2, 2020

Eligibility List 2019-2020 to Ryan Brumfield, to be effective September 1, 2020. This conditional offer of employment is subject to successful completion of required medical and psychological tests, a background check, and fire academy. After hiring there is a one-year probation period. Motion carried, 3-0.

Executive Session. None.

Good of the Order. None.

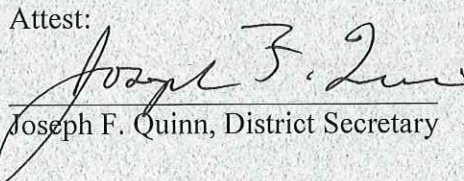
Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:16 p.m. the meeting was adjourned.


Attachments. Attached to these Minutes are copies of:

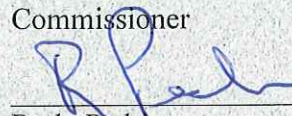
1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. call summary reports
5. list of surplus property

Minutes Approved: June 23 2020.


Chris Elwell
Chairman

Attest:

Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

June 2, 2020

