



KING COUNTY FIRE PROTECTION DISTRICT NO. 2 SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

MEETING AGENDA FOR MAY 23, 2023

HEADQUARTERS STATION 28
(ALSO AVAILABLE VIA REMOTE ACCESS)

CALL TO ORDER Commissioner Elwell

FLAG SALUTE Commissioner Elwell

AGENDA APPROVAL Move to approve the agenda as submitted

PRESENTATIONS & ANNOUNCEMENTS

Presentations

- CARES 328 Presentation
- Warren Merritt of Prothman will address recruitment process
- Call Summary Reports - Station Report and Call Volume by Incident Type Report

Announcements

- **June 3, 2023** – WFCAs Spring Seminar at Lake Chelan, Commissioners Elwell and Entrialgo attending.
- **June 7, 2023** – PSERN Switch to Digital
- **June 27, 2023** – Graduation for Recruit Academy 16 (details to be provided at a later meeting)

PUBLIC COMMENTS

- See *Attendance Sheet* for Public Comment

CORRESPONDENCE

- None

I.A.F.F. LOCAL 1461 COMMENT

ADMINISTRATION REPORTS

Chief's Report: Report attached and approved with the Consent Agenda.

CONSENT AGENDA APPROVAL

Consent Agenda items are considered routine. Any Board member may remove any item from the Consent Agenda for separate discussion and action.

Motion: Move to approve consent agenda items as follows:

- **Chief's Report**
- **Meeting Minutes:**
May 2, 2023 Regular Board Meeting
- **Voucher Approval for May 2023:**
Expense Fund: Voucher No. 230501001 through 230501082 in the amount of \$1,587,149.42 and due for payment May 31, 2023.

UNFINISHED BUSINESS

- None

NEW BUSINESS

1. Motion: Permanent Appointment to Battalion Chief

Move to authorize Chief Marris to appoint Tim Zimnisky to a permanent Battalion Chief position. The start date for the position is July 1, 2023 with a probationary period of twelve-months. This promotion is from the 2022 – 2024 Battalion Chief Promotional List.

2. Motion – Temporary Appointment to Acting Assistant Chief

Move to authorize Chief Marris to appoint Jason Gay to a temporary Acting Assistant Chief position. The start date for the temporary position is June 1, 2023, and will be for a period of not more than six-months.

3. Motion: Purchase of Nine Desktop Computers from Dell

Move to approve and authorize Chief Marris to purchase nine (9) desktop computers for a price not to exceed \$10,000.00 from Dell NASPO Computer Equipment.

4. Motion: Renewal of Office 365 Licenses

Move to approve and authorize Chief Marris to renew one-hundred and one (101) Office 365 licenses, for the term July 1, 2023 – June 30, 2024, for a price not to exceed \$11,500.00. Purchase to be made from CDW-G.

5. Motion: Prothman Contracts

Move to approve and authorize Commissioner Elwell to sign the Prothman contracts for recruitment and screening services, for the following:

- **Position of Fire Chief**, for a fee of \$18,500 plus expenses, as outlined
- **Position of Finance Manager**, for a fee of \$10,500 plus expenses, as outlined
- **Position of Human Resources Manager**, for a fee of \$10,500 plus expenses, as outlined

EXECUTIVE SESSION

As permitted under RCW 42.30.110 and RCW 42.30.140, the Board may adjourn into Executive or Closed Session to discuss specific matters which are outside the scope of the Open Public Meetings Act. The purpose and length of time needed for the Session is to be announced for the record.

GOOD OF THE ORDER

ADJOURNMENT