

**MINUTES OF THE MAY 19, 2020 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on May 19, 2020, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Pettigrew, Trina Norsen, Captain Wayne Metz and Acting District Secretary Eric Quinn. Others in attendance, if any, are as shown on the Attendance Roster.

**Call to Order.** The meeting was called to order at 5:03 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Agenda Approval.** It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

**Presentations/Announcements.** (1) Presentations: Chief Marrs distributed call summaries and compared 2019 and 2020 call volumes.

(2) Announcements:

- May 19 – Happy Birthday Commissioner Elwell
- May 30 – WFCA Webinar on Roles, Personnel, Duties, and Finances with Brian Snure (9:00 a.m. to noon).
- June 6 – WFCA Webinar on Open Public Meetings and Public Records Act (9:00 a.m. to 1:00 p.m.).

**Correspondence.** None.

**Public Comment.** None.

**Local 1461 Comment.** None.

**Administration Reports.** Chief Marrs delivered the Chief's Report as follows:

**Facilities.** The District is getting quotes for updates to the phone system. Chair Elwell asked whether this included a conference phone for the commissioners' meeting room. The quote will include the PBX machine at Station 18. The quotes are in the \$10,000 to \$11,000 range.

**Equipment.** The ladder truck is broken again. There is a series of continuity paths in the gears that is not working properly. There has been a lot of troubleshooting; a  
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repair would cost at least \$11,000 to \$12,000. Commissioner Peden asked if the truck was out of service. Chief Marris said the truck is parked but could be used as a backup.

Captain Wayne Metz, the District's Logistics Officer, discussed equipment needs of the District. He indicated that the goal is to develop a 3-6 month supply of PPE. The District has enough N-95 masks to last through October 1, barring a large and unexpected outbreak of the coronavirus. Captain Metz discussed the differences between various N-95 masks and why the type of N-95 mask ordered by the District was optimal. He discussed re-usable gowns and how those are actually saving the District money. Through Zone 3, the District received a lot of various amounts of hand sanitizer at no cost. There will be a further fit-testing of the masks to ensure firefighter safety. Captain Metz discussed decontamination of masks and PPE. He also discussed safety training and how that has changed in this era. He also talked about establishing working relationships with various local vendors of PPE, and how that has helped. There is a lot of regional cooperation going on, and Captain Metz also praised the light-duty employees of the District that have done admirable work.

Chair Elwell asked about radios, and how our radios can be transitioned into PSERN. New microphones and other equipment being used now will easily transition over to PSERN, according to Chief Marris. He commended Captain Metz for his work over the past few months on the PPE issues. Chief Marris touched briefly on the N-95 issues. The District is getting whatever it can from wherever it can, but the firefighters need to be specifically fit-tested for each mask that they wear. This has been cumbersome and time consuming. Chair Elwell asked if there were advantages to the cartridge N-95s versus the filtered N-95s in terms of cost. The cartridges are fairly expensive, according to Chief Marris and Chief Pettigrew, and none of the research provided an answer on the re-usability of these cartridge masks during a pandemic. That is why the District has not been using those masks as standard practice during the pandemic. The cartridge masks are being held in reserve but are not being used.

**Personnel.** Chief Marris said the District will plan to take action on Shaunna Sheppard's contract at the next meeting.

Chief Marris discussed the three-hour mediation session with the Union today regarding random drug testing.

Chief Marris said the District has been hit with five suspicious unemployment claims. Apparently, a fraud ring operating out of Nigeria has been involved in numerous fraudulent unemployment claims. State and federal agencies are working on this problem.

**Events.** Chief Pettigrew said Covid-19 related calls are down. May 9<sup>th</sup> was the last time District firefighters had contact with a Covid-positive patient. He anticipates that call volumes will increase due to public service announcements encouraging people

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to call 911 when they have an emergency. Chief Pettigrew also discussed the scout method being used to ensure firefighter safety when contacting persons that are potentially Covid-19 positive. The District had one firefighter quarantined for nine days at home. That firefighter never developed symptoms. Chair Elwell asked if there were any issues with firefighters getting access to testing. Chief Pettigrew said no, as there are numerous testing sites for first responders.

Chief Marrs mentioned the interlocal agreement with Burien for administrative services in which the District will perform data entry for Burien City employees that obtain Covid-19 tests from third parties.

The District is working with Burien on the Fourth of July activities. The City parade is being cancelled as are various fireworks shows.

National Night Out has not been cancelled yet, but it probably will be. It was cancelled in the City of Auburn.

The Board will have to make a decision soon with regard to Kids Day.

Chief Marrs asked if the Board would want to postpone the June 16<sup>th</sup> meeting as that is an early date this year for the second monthly meeting. The Board agreed to postpone the second meeting of June to June 23<sup>rd</sup>.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the regular meeting of May 5, 2020, the declaration of surplus property for obsolete and/or damaged equipment not serviceable for current operations including aid bags and miscellaneous electronics, and the vouchers for May as follows: **Expense Fund:** *No. E20-375 through No. E20-460* in the amount of \$1,297,932.84 due for payment May 29, 2020.

**Unfinished Business.** None.

**New Business. 1. Motion: Interlocal Agreement for Administrative Services.**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and sign the Interlocal Agreement for Administrative Services between King County Fire Protection District No. 2 and the City of Burien for the purpose of collecting and sharing Covid-19 testing data. Motion carried, 3-0.

**Executive Session.** None.

**Good of the Order.** Chief Marrs discussed efficient and effective methods of reimbursement through the state and federal government.


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**Adjournment.** It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:05 p.m. the meeting was adjourned.

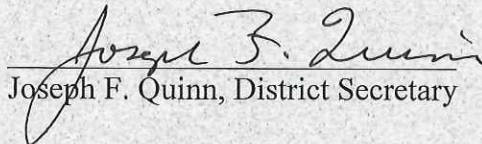
**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. call summary reports
5. list of surplus property
6. Webinar invitation
7. Covid-19 expenses
8. Interlocal agreement for admin services


Minutes Approved: June 2, 2020.

  
Chris Elwell  
Chairman

Attest:

  
Joseph F. Quinn, District Secretary

  
Ted Sitterley  
Commissioner

  
Rudy Peden  
Commissioner

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