

**MINUTES OF THE MAY 2, 2023 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

The regular meeting of the Board of Commissioners of King County Fire District No. 2 was held on May 2, 2023, at Headquarters Station 28, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Entrialgo and Sitterley, Fire Chief Mike Marrs, Finance and HR Manager Trina Norsen, Assistant Chief (AC) Wayne Metz, AC Ray Desmarais, Local President Matt Ready, and District Secretary Eric Quinn, and several others as reflected on the attached attendance roster.

I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:00 PM and led the Board in the Pledge of Allegiance.

II. **AGENDA APPROVAL.** Commissioner Sitterley moved to approve the agenda as presented and Commissioner Entrialgo seconded the motion. The motion carried 3-0.

III. **PRESENTATIONS/ANNOUNCEMENTS.**

There were no presentations.

**Announcements**

- **May 9<sup>th</sup>** is the date for the Battalion Chief Rule of 3 interviews
- **May 19<sup>th</sup>** is Chairman Elwell's Birthday!
- **June 3<sup>rd</sup>** is the WFCA Spring Seminar at Lake Chelan (Commissioners Elwell and Entrialgo attending)

IV. **PUBLIC COMMENT.** There was none.

V. **CORRESPONDENCE.** There was none.

VI. **I.A.F.F. LOCAL 1461 COMMENTS.** President Matt Ready had nothing to report.

VII. **ADMINISTRATION REPORTS.** AC Wayne Metz delivered the chief's report as follows:

**OPERATIONS.** AC Metz reported on some big events. There were three fires in close proximity to April 23. There were two commercial fires, one of which ended up being mutual aid. Another was a residential fire. AC Metz gave a thorough description of each type of fire.

**FIRE PREVENTION.** AC Desmarais discussed a fire that a sprinkler put out. The building subject to the fire is worth approximately 15 million dollars, demonstrating the value of having functional sprinkler systems. The issue with the transient population is still being addressed by the City. An interested third party may have become involved. There is correspondence from the City that it is not affiliated with this interested third party.

## **FACILITIES.**

The Medic 4 lease will be extended out to 10 years at Station 28. We have two King County Medic One medics that live in Station 28. AC Metz discussed the yearly rent. There are many benefits to holding this lease. Having the medics at Station 28 helps shorten response times. And the medics are great about answering questions. Having the medics there also helps in building relationships.

We are still working through upgrading our phone system and fiber optic with Lumen. Fiber optic cable is mission critical.

Captain Jason Gay is taking the lead for the Station 18 & 19 remodel project. It is projected that this remodel will go back out to bid in the July or August timeframe.

## **EQUIPMENT.**

NHFD approved an additional \$11,000 for the A318 chassis. The box is already made.

PSERN will switch over to being digital on June 7, 2023. Joe Kupferling has taken the lead on this and he does not feel the transition should be too arduous.

On April 27<sup>th</sup> we had a catastrophic server fail at Station 28. No information was lost as we have an offsite cloud-based backup system. As of April 29<sup>th</sup>, the part was replaced and we are running normal operations. At this time, it appears that we lost none of our historical data. This is proof that the offsite cloud-based backup system is worth every penny.

## **PERSONNEL.**

There is a motion under New Business for a permanent appointment for Captain Lehner, who completed his 12-month probationary period as of May 1, 2023. Captain Lehrer is doing fantastic. He did great on the recent fires.

As of May 1<sup>st</sup>, FF Tony Rosenthal has moved to duty with the CARES Car and will be training alongside Ed Marris and Lindsey Mueller.

We are working with Prothman to conduct an external executive external search for a future King 2 Chief.

- Cost: \$18,500 + Expenses. So the cost will be north of \$20,000
- The Prothman proposal is in your packet for review.
- We will request a motion next month to move forward if you approve.

The contract is designed for Prothman to secure three excellent external candidates for the position (via executive search, advertisement etc). The key for Prothman will be for the Board to define what it is looking for in the Fire Chief—via stakeholder interviews and/or other communications. Chief Marris voiced that Prothman has a niche market in

public safety. They have a lot of resources in place. Chief Marris has indicated that in the past, for AC positions, we would go to Daily Dispatch and use other informal procedures. But at this level, it is important to secure the services of a consultant. Chair Elwell inquired as to what Prothman's timeline is. We are probably looking at the end of July for the candidates narrow down to three. Chief Marris is happy to sit down individually with the commissioners on this.

Over the next couple of months, we will bring on five new (EMS Only) volunteers to King 2.

AC Metz reminded the Board of the BC Rule of 3 Interviews that will occur on May 9, 2023.

We have three long-term firefighters retiring at the end of May:

- BC Roger Anderson with 37 years.
- FF Ed Marris with 33 years.
- FF Bob Lawson with 23 years.

Chief Marris stated that he is going to be handing a lot more stuff to other individuals over the next three months. AC Metz, AC Desmarais and Captain Jason Gay will be getting a lot of assignments from Chief Marris. He of course affirmed to the Board that he will be around to guide the process and answer questions. He indicated that there will essentially be three "Acting Chiefs" over the coming months (AC Metz, AC Desmarais and Captain Jason Gay).

## **EVENTS.**

On June 3<sup>rd</sup>, E318 will support the White Center Pride Festival.

Trina is hard at work on the Annual Report which is due on May 30, 2023.

There were no questions from the Board.

That concluded the Chief's report.

## **VIII. CONSENT AGENDA APPROVAL.**

Commissioner Sitterley moved to approve the consent agenda as follows:

- **Chief's Report**
- **Meeting Minutes:** Minutes of the April 18, 2023 Regular Board Meeting

Commissioner Entrialgo seconded the motion, which carried 3-0.

**IX. UNFINISHED BUSINESS.** There was none.

**X. EXECUTIVE SESSION.** There was none.

XI. **NEW BUSINESS.**

Commissioner Sitterley moved to appoint Tim Lehner to a permanent Captain position effective May 1, 2023, as he has completed his twelve-month probation period. Commissioner Entrialgo seconded the motion. Commissioner Entrialgo asked a question pertaining to the promotional process. AC Metz answered the question and a vote was taken on the motion, which passed unanimously

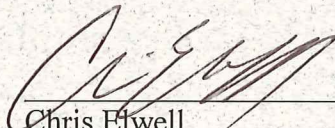
XII. **GOOD OF THE ORDER.** There was none.

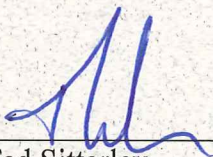
XIII. **ADJOURNMENT.** Commissioner Sitterley moved to adjourn the meeting at 5:27 PM. Commissioner Entrialgo seconded. The motion carried 3-0 and the meeting was adjourned at 5:27 PM.

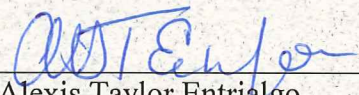
Attachments:

May 2, 2023 Meeting Agenda  
Recruitment Proposals from Prothman Consulting  
Attendance Roster


Minutes Approved: 5/23, 2023

  
\_\_\_\_\_  
Chris Etwell  
Chairman

  
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Ted Sitterley  
Commissioner

  
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Alexis Taylor Entrialgo  
Commissioner

ATTEST:

  
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Eric Quinn (May 24, 2023 11:04 PDT)

Eric T. Quinn, District Secretary






# 05.02.2023 KCFD2 Minutes

Final Audit Report

2023-05-24

Created:	2023-05-24
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## "05.02.2023 KCFD2 Minutes" History

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