

**MINUTES OF THE APRIL 23, 2019 SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on April 23, 2019, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Sitterley, and Peden. Chief Mike Marrs and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements.

(1) Presentations: North Highline Fire Commissioner Julie Hiatt presented regarding the workings of the Patch Committee that is working on a uniform patch for the consolidated operation. Both Labor and the Boards are represented on the committee. She said she was seeking input from the King 2 district board. She said the question is basically, "Who are we now?" The department is running a four station fire department for the first time. At this point they are just gathering feedback. All agreed they do not want a "cartoonish" patch but rather a more traditional patch.

(2) Announcements:

(a) April 27 – Burien Clean Sweep. Station 28 will be used as the base of operation for this annual community clean-up and downtown beautification event.

(b) May 2 – Burien Farmers' Market begins. It will be held every Thursday through October 31st, from 11:00 a.m. to 6:00 p.m. in Town Square Park.

(c) May 4 – Fire Fighter of the Year Banquet at Glen Acres Golf & Country Club (6 p.m. to 11 p.m.)

(d) May 8 – KCFCA General Membership Meeting at Burien Station 28. Dinner at 6:00 p.m. and meeting begins at 6:30, with topic to be determined.

Correspondence. One item: WFCFA annual report.

Public Comment. None.

Local 1461 Comment. None.

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Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. N/A.

Equipment. Chief Marrs said the Consent Agenda includes a list of items to surplus including phones and hose. As to the phones, they can be sold back to the vendor, which will give credit of \$100 per phone.

Chief Marrs reported on the Kent vehicle maintenance contract, which the district has had for two years now. Currently, B&O tax is being paid. The RFA is considering more of a "consortium" model, which is a form of interlocal agreement. The RFA will charge an extra \$3 per hour to cover the B&O tax.

Personnel. As stated earlier in the meeting, the Patch Committee is proceeding.

Later in the meeting, there will be a motion to hire firefighter Seth Richmond with a start date of May 1, 2019.

The Chief updated the board on the CBT instructor contract. This is a competency-based training program for the EMTs. A contract proposal from the contractor is under review. Chief Marrs discussed EME LLC and the services they will provide. The instructors will provide run reviews and other quality assurance services on an agreed frequency.

A letter was sent to firefighter Aaron Overland accepting his resignation. We have heard nothing back from him in response. No Labor and Industries claim has been received.

Events.

The Chief updated the Board on the North Highline contractual consolidation. Although April 1 was the goal for full commingling of crews, that had to be postponed. The Chief said there were some concerns with the air packs and defibrillation units. Some concerns have also been expressed about safety and about the phone systems.

On the DRS audit appeal, the district has sent to DRS a first round of Requests for Admissions, Interrogatories, and Requests for Production of Documents.

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Chief Marrs updated the Board on city of Burien discussions thus far pertaining to the proposed county-wide EMS levy renewal for the period of 2020-2025. Thus far, their consideration seems favorable. The matter is on the City Council Agenda for June 3, 2019 to consider a resolution to approve the levy at \$0.27 per thousand of assessed valuation. The process starts with King County Council approval and then approval of the 11 cities that have the sufficient population. By July 10th the process should be completed.

The first quarter billing for \$663,000 has been sent out to North Highline Fire. Thanks to Trina for getting that done. A meeting will be had soon with Hawthorne, the CPA firm. They will be reviewing the financial transaction, but also the backup documentation.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the regular meeting of April 2, 2019, the declaration of surplus for obsolete and/or damaged equipment not serviceable for current operations (list attached), and the voucher approval as follows: *No. E19-263 through No. E19-353* in the amount of \$1,122,992.93 due for payment April 30, 2019.

Executive Session. None.

Unfinished Business. None.

New Business. 1. Motion: to Offer Employment – Firefighter Position.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to make a conditional offer of employment to Seth Richmond, effective May 1, 2019, from the Entry Level Eligibility List for 2019-2020. This offer is conditioned upon successful completion of the required medical and psychological tests. The new employee must successfully complete a one year probationary period to achieve permanent employee status.

Good of the Order. It was mentioned that flowers were sent to South King Fire Commissioner Jim Fossos.

Chief Marrs also mentioned that Chief Pettigrew met with Gordie Goodsell and Jeff Bellinghausen of South King to discuss their CBT program done in concert with VRFA, to deal with low acuity EMS patients. They provided a written handout about the program.

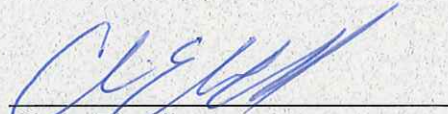
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Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:30 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

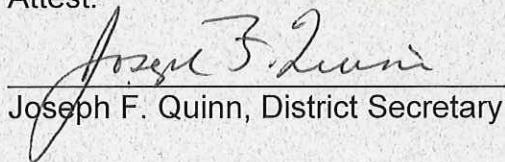
Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. List of surplus items
5. WFCB annual report
6. B-Town blog re: Clean Sweep

Minutes Approved: May 7, 2019.


Chris Elwell
Chairman

Attest:


Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

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