

**MINUTES OF THE APRIL 18, 2023 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

The regular meeting of the Board of Commissioners of King County Fire District No. 2 was held on April 18, 2023, at Headquarters Station 28, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Entrialgo and Sitterley, Fire Chief Mike Marrs, Finance and HR Manager Trina Norsen, Assistant Chief (AC) Wayne Metz, AC Ray Desmarais, Local President Matt Ready, and District Secretary Eric Quinn, and several others as reflected on the attached attendance roster.

- I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:00 PM and led the Board in the Pledge of Allegiance.
- II. **AGENDA APPROVAL.** Commissioner Sitterely moved to approve the agenda as presented and Commissioner Entrialgo seconded the motion. The motion carried 3-0.
- III. **PRESENTATIONS/ANNOUNCEMENTS.**

AC Metz provided the call summary reports. The District is up 25 calls from where it was last year. In terms of major events, AC Metz discussed various motor vehicle accidents (MVA) that involved medics, and many of which required use of the new tools that the Commissioners approved for purchase. AC Metz discussed fires related to washers and driers at a particular location. The District provided additional aid to Tukwila at a fire that occurred on April 11.

On April 28, District Secretary Eric Quinn will be teaching a seminar of Diversity, Equity and Inclusion Initiatives.

On June 3rd will be the WFCA Spring Seminar at Lake Chelan, with Nicholson & Associates hosting a “Deep Dive: Communicating to Win Ballot Measures” class on June 2nd (9 am – 2 pm), followed by Lady of the Lake Charter (6 pm – 9 pm) on Lake Chelan.

Chief Marrs reminded the Commissioners that if they wish to attend the conference in Chelan, they need to get in touch with Trina Norsen as soon as possible because the District has two rooms reserved. Chair Elwell indicated that he will be going to the Chelan conference.

- IV. **PUBLIC COMMENT.** There was none.
- V. **CORRESPONDENCE.** Eric Nelson submitted a letter to the District. Eric congratulated Alexis Taylor Entrialgo on her appointment, and commended the Board for running a thoughtful and in-depth search process to locate a qualified candidate for appointment to the open position.

VI. **I.A.F.F. LOCAL 1461 COMMENTS.** Local President Matt Ready gave an update. He wanted to thank Commissioner Entrialgo for meeting with him last week. He informed the Board that he is available in case any of the commissioners have questions.

VII. **ADMINISTRATION REPORTS.** Chief Marris delivered the chief's report as follows:

OPERATIONS. AC Metz provided an update on Operations. It has been a busy month for training. We sent to employees staffing the CARES car for training on crisis intervention. There are a variety of training courses that District employees are engaged in right now. We will be sending an instructor to a trench rescue course. District recruits are doing very well at Academy and they will be graduating on June 27. Lastly, AC Metz recognized BC Joe Kupferling for his work on a project pertaining to PSERN.

Chair Elwell was curious as to how much training has occurred pertaining to the new radio system via PSERN. AC Metz again commended Joe Kupferling. Recently, the District has been sending one responder per shift to training on PSERN. AC Desmarais voiced his opinion about the superiority of the PSERN radios over prior systems. Chair Elwell is interested in hearing feedback arising out the switch to the new radio system. AC Metz noted a series of "dead spots" that were occurring under the old systems, but those dead spots are no longer occurring with the new radios.

FIRE PREVENTION. AC Desmarais provided an update on Prevention. He discussed a public-relations event with the Boys and Girls Club.

FACILITIES. There was nothing to report under Facilities.

EQUIPMENT.

There is a motion to approve a repair and upgrade to E318 foam pump. Chief Marris and AC Metz indicated that the repairs are mainly arising out of corrosion issues. The repair and upgrade will result in E318 being in line with other apparatus in Zone 2.

PERSONNEL.

Sick Leave Buyback retro pay is included in this month's payroll. Chief Marris thanked Trina for such a quick turnaround.

Chief Marris provided an update on the request to bargain the impacts of the healthcare changes. The WFCOA announced that we will be returning to the First Choice network beginning on August 1, 2023. Chair Elwell stated that he has an E Board meeting this weekend and he will fill Chief Marris in on that.

EVENTS.

Registration is now open for the June 3rd WFCAs Spring Series Seminar at Lake Chelan.

The King County Accounts Payable Authorized Signature Form has been updated to add Commissioner Entrialgo as an authorized signer. All commissioners will need to sign this form. Chief Marris initiated discussion on moving the second meeting in May to May 23. The Board took no issue with this.

That concluded the Chief's report.

VIII. CONSENT AGENDA APPROVAL.

Commissioner Sitterley moved to approve the consent agenda as follows:

- April 18 Chief's Report
- **Meeting Minutes:**
 - March 21, 2023 Regular Board Meeting
 - March 29, 2023 Special Board Meeting
 - April 4, 2023 Regular Board Meeting

- **Voucher Approval for April 2023:**

Expense Fund: Voucher No. 230401001 through 230401079 in the amount of \$1,561,910.90 and due for payment April 28, 2023.

Commissioner Entrialgo seconded the motion, which carried 3-0.

IX. UNFINISHED BUSINESS. There was none.

X. EXECUTIVE SESSION. There was none.

XI. NEW BUSINESS.

Commissioner Sitterley made a motion to authorize Chief Marris to approve the expenditure for repair and upgrade to the foam pump on E318, with the purchase to be made from Hughes Fire Equipment, Inc. for a total price not to exceed \$7,500.00 plus applicable shipping and handling charges. Commissioner Entrialgo seconded the motion. Chair Elwell inquired as to whether Hughes would be performing the install, and Chief Marris indicated yes. The motion carried 3-0

XII. GOOD OF THE ORDER. District Secretary Quinn invited all to attend his upcoming presentation on DEI initiatives.


XIII. **ADJOURNMENT.** Commissioner Sitterley moved to adjourn the meeting at 5:21 PM. Commissioner Entrialgo seconded the motion which passed 3-0. The meeting was adjourned at 5:21 PM.

Attachments:

Agenda for April 18 Meeting
April 18 Chief's Report
Call Summary Reports
Attendance Sheet
Letter from Eric Nelson
Quote from Hughes Fire Equipment
WFCA June Seminar Handout

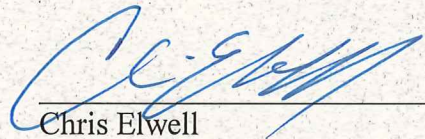
Minutes Approved: May 2, 2023

ATTEST:

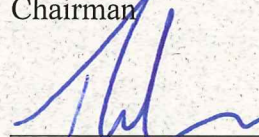


Eric Quinn (May 3, 2023 15:16 PDT)

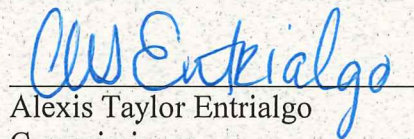
Eric T. Quinn, District Secretary



Chris Elwell
Chairman



Ted Sitterley
Commissioner



Alexis Taylor Entrialgo
Commissioner

April 18, 2023






04.18.2023 KCFD2 Meeting Minutes

Final Audit Report

2023-05-03

Created:	2023-05-03
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfe0SJs9vgm_6LltpCb-WTQqInr59bRvq

"04.18.2023 KCFD2 Meeting Minutes" History

-  Document created by Trina Norsen (tnorsen@king2fd.org)
2023-05-03 - 9:49:13 PM GMT
-  Document emailed to Eric Quinn (ericquinn@firehouselawyer2.com) for signature
2023-05-03 - 9:49:38 PM GMT
-  Email viewed by Eric Quinn (ericquinn@firehouselawyer2.com)
2023-05-03 - 10:15:40 PM GMT
-  Document e-signed by Eric Quinn (ericquinn@firehouselawyer2.com)
Signature Date: 2023-05-03 - 10:16:10 PM GMT - Time Source: server
-  Agreement completed.
2023-05-03 - 10:16:10 PM GMT