

**MINUTES OF THE MARCH 19, 2024 REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held on March 19, 2024, at Headquarters Station 28, commencing at 5:04 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software GoTo Meeting were Commissioners Chris Elwell, Ted Sitterley and Mike Ziegler, Fire Chief Jason Gay, Assistant Chief (AC) Wayne Metz, AC Ray Desmarais, Finance Manager Charles Chen, and District Secretary Eric Quinn, and several others as reflected on the attached attendance roster.

- I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:04 PM and led the Board in the Pledge of Allegiance.
- II. **AGENDA APPROVAL.** Commissioner Sitterley moved to approve the agenda as presented and Commissioner Ziegler seconded the motion. The motion carried 3-0.
- III. **PRESENTATIONS/ANNOUNCEMENTS.**

Presentations.

AC Metz provided the call summary reports broken out by station and incident type. The District is up 394 calls as compared to last year at the same time. Notable incidents included a two-vehicle MVA, which involved a stolen vehicle. There was also a person that was hit by a car. AC Metz also indicated that there were two stabbings. Also, there was a reported shooting at Evergreen High School, but it turned out this occurred about 100 yards away from the school. Additionally, AC Metz reported on some residential fires, one of which is under investigation by King County.

Announcements.

- March 23 is the date for the WFCAs Seminar for Newly Elected/Appointed and Experienced Commissioners, Chiefs & Secretaries at the Tulalip Resort (Tulalip). District representatives will be attending.
- April 15 is the deadline for the Commissioners to file Form F-1, the Personal Financial Affairs Statement, with the Public Disclosure Commission.
- June 1 will be the WFCAs Seminar for Strategic Planning at Campbell's Resort (Chelan). If you are interested in going, please inform District staff about that.

- IV. **PUBLIC COMMENT.**

Galen Willis gave public comment. He was a former fire commissioner of the District. He served until 2007. He discussed his role on a historical committee and inquired about whether the commissioners or Chief Gay were aware of the whereabouts of past chiefs, for purposes of him completing his historical work. He inquired about whether

more can be done by the District to preserve its history and enhance its presence and role in the community.

Chris Elwell mentioned that he recalled how broad Galen's historical work was. Chief Gay informed Mr. Willis that he would be happy to grab a cup of coffee some time to discuss Galen's thoughts on this issue.

V. **CORRESPONDENCE.** WFCA sent out a mailer requesting input on Education Topics for the 2024 Annual WFCA conference. Chief Gay asked the commissioners to consider what topics they would be interested in learning about.

VI. **I.A.F.F. LOCAL 1461 COMMENTS.** There were no comments from the local this evening.

VII. **ADMINISTRATION REPORTS.** Chief Gay delivered the chief's report as follows:

OPERATIONS:

AC Metz provided the operations update. 14 District firefighters participated in the annual stair climb on March 10. A lot of money was raised to support the fight against cancer. AC Metz applauded the efforts of the responders.

One firefighter (FF Crump) was sent to a grant-writing class. Right now, FF Crump is working on two different grant applications.

AC Metz discussed a variety of training courses.

The four District recruits had their first evaluation on March 8. All four recruits are doing well. Recruit Academy 19 concludes in August. The Board had no questions for AC Metz.

FIRE PREVENTION UPDATE:

AC Desmarais discussed the state building code's adoption on March 15. There was further discussion of a section of the code not being adopted, with that section relating to outdoor grills. AC Desmarais will be discussing this issue with the local building official.

AC Desmarais discussed fire alarm installations at a City building. He will fill the Board in on this in the future.

AC Desmarais was contacted by the Medic One foundation for a location for training opportunities. The District has offered up Station 28 once a month as a location for training.

FACILITIES:

As an update from the March 18 OAC meeting: (1) Station 18 is being painted today and (2) the District has not had any hiccups with Station 19.

EQUIPMENT:

The District received a reimbursement check, in the amount of \$6,373.16, from EMS CORE Services, for the four CPR Mannequins the District purchased. These mannequins allow for iGEL training (supraglottic airway) for the part of the FACT trial study. The CPR mannequins the District had before were broken and outdated.

E318 has been outfitted with locking D-handle compartments. The District is awaiting one final lock for the rear roll-up door. The District will have a new policy completed when these door locks go into effect. This should go a long way to help prevent theft of public property. When the District stands up its engine committee in May, these locking issues will be discussed.

PERSONNEL:

The District conducted Chiefs new-hire interviews last week. The District interviewed 14 individuals and has some great prospects. Administration will be making calls for conditional offers tomorrow. Chief Gay sought a motion to approve the "new hire list" and to extend conditional offers of employment to the top 5 candidates.

The four recruits in Recruit Academy 18 are doing very well. AC Metz administered their first evaluation down at the academy and they are all "green," with some dark green.

FF Crump completed his second grant-writing class down at the consortium. He has already met with Charles Chen and Madi Simpson, and the District is looking forward to his first attempt at potential grants for apparatus, SCBA's, and SAFER grants for personnel. The cost of SCBA's is going to be approximately \$750K. Consequently, some grant money for this would be excellent.

EVENTS:

Chief Gay provided a 2nd reminder for the Annual Appreciation Banquet on May 18th. Save the date! Chief Gay is still working on the details of the event. Jessi Spruill is one of his main helpers. Chief Gay is very appreciative of the time she is giving to help out.

OTHER:

Charles Chen recently sent out the LEOFF-1 board-nomination forms. The process is running smoothly. Chief Gay thanked Charles for all the effort.

District radios are being reprogrammed and updated by PSERN on April 1 – 3. The District will be the first in the zone to receive the updates.

Chief Gay is looking for any feedback on the CARES PPG he included last meeting for commissioner review. He implored the commissioners to provide any input on additional information they would like posted to the public via the District website.

There were no further questions for Chief Gay.

That concluded the Chief's Report.

VIII. CONSENT AGENDA APPROVAL.

Commissioner Sitterley moved to approve the consent agenda, which included the following items:

1. Chief's Report
2. Meeting Minutes: Minutes of the March 5, 2024 Regular Board Meeting.
3. Voucher Approval for March 2024:

Expense Fund: Voucher No. 240301001 through 240301073 in the amount of \$1,517,739.38 and due for payment March 29, 2024.

Commissioner Ziegler seconded the motion, which carried 3-0.

IX. UNFINISHED BUSINESS. There was none.

X. NEW BUSINESS.

Commissioner Sitterley moved to authorize Chief Gay to make a conditional offer of employment to the following five individuals: Kavin Tayag, Ethan Wilson, Megan Hughes, Gunnar Fjelstul, and Rudy Engstrom, to be effective August 12, 2024. This conditional offer of employment is subject to each candidate's successful completion of a background check, medical and psychological tests, drug screen test, completion of fire academy, and subject to an eighteen-month probation period. Seniority ranking will be based on the numerical position on the New Hire Interview Final Results list, and as listed above. In the event that a candidate declines the offer, or fails to meet the requirements of this conditional offer, Chief Gay is authorized to make a conditional offer to the next candidate on the New Hire Interview Final Results list.

Commissioner Ziegler seconded the motion, which passed 3-0.

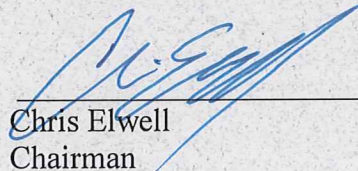
XI. EXECUTIVE SESSION. No executive session was needed.


XII. **GOOD OF THE ORDER.** Chief Gay wanted to thank various District employees for their work on the new hire panel.

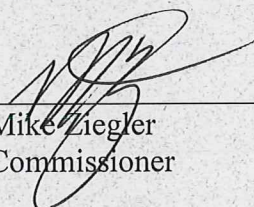
XIII. **ADJOURNMENT.** Commissioner Sitterley moved to adjourn the meeting at 5:34 PM.

Commissioner Ziegler seconded the motion, which passed 3-0.

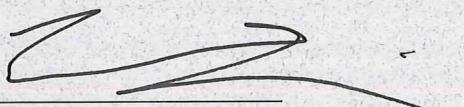
Minutes Approved: 4/2/2024


Chris Elwell
Chairman


Ted Sitterley
Commissioner


Mike Ziegler
Commissioner

ATTEST:


Eric T. Quinn, District Secretary

ATTACHMENTS:

- Attendance Roster
- March 19, 2024 Agenda
- Chief's Report
- Incident/Call Summary Reports

March 19, 2024