

**MINUTES OF THE MARCH 17, 2020 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on March 17, 2020, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Sitterley and Commissioner Peden, who participated by telephone. Also attending: Chief Mike Marrs and District Secretary Joseph Quinn, participating by telephone. Attorney David Luxenberg also participated by telephone but only in the executive session. Others in attendance are as shown on the Attendance Roster.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Agenda Approval.** It was moved, seconded and carried 3-0 to approve the agenda as submitted with no changes.

**Executive Session.** Chairman Elwell announced that the board would adjourn into an executive session for approximately 30 minutes, starting at 5:06 p.m. to discuss with legal counsel the status of mediation with the Local Union, which is a matter outside the scope of the Open Public Meetings Act, under RCW 42.30.140. At 5:36 p.m. the session was extended for 15 more minutes and at 5:51 p.m. the session was extended for 15 minutes more. The executive session concluded at 6:06 p.m. and the Board resumed the open meeting.

**Presentations/Announcements.** (1) Presentations: None.

(2) Announcements:

- April 15 – Due Date for Fire Commissioners to file Form F-1 Personal Financial Affairs Statement with the PDC.
- June 5 & 6 – Chelan
  - (a) June 5 – Washington State Risk Management Group presents “PTSD and Current Lawsuits” and “Strategic Emergency Education”, 10:00 a.m. to 4:00 p.m. at Lakeside Lodge, reception following at Campbell’s Resort; and
  - (b) June 6 – WFCAs Saturday Seminar Series Presentations include “Managing your Risk Exposure to Avoid the Witness Stand” and “WFCAs Self-Funded Health Care Program Update”, 7:30 a.m. to 4:00 p.m. at Campbell’s.

**Correspondence.** Chief Marrs distributed a letter to Alex Azar, Secretary, Department of Health & Human Services regarding personal protective equipment (PPE).

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Chief Marrs gave thanks to city officials who connected us to a lobbyist at the federal level, to assist in the above request.

**Public Comment.** None.

**Local 1461 Comment.** None.

**Administration Reports.** Chief Marrs delivered the Chief's Report as follows:

**Facilities.** Chief Marrs said all stations are on lockdown for public access due to the pandemic. Visitors at headquarters are limited to appointments, as for the Fire Marshal's office. All other public inquiries are limited to telephone or email.

**Equipment.** N/A.

**Personnel.** Chief Marrs discussed the Public Educator contract and dealing with the bargaining unit work issue with the Local Union. When that is resolved, a contract will be drawn up for the Public Educator position.

**Events.** Chief Marrs mentioned a nice article and photo in the B-Town blog, depicting a Burien fire engine.

Chief Marrs said there are some emergency declaration resolutions under New Business and discussed each of the three resolutions, which he noted the Board had not had much time to review. Mr. Quinn stated that it was his recommendation that these be adopted tonight due to the rapidly developing emergency.

Chief Marrs updated the Board on measures being taken to deal with the Covid-19 outbreak. Apparently the proposed temporary quarantine site at 112<sup>th</sup> and 2<sup>nd</sup> Ave. SW is on hold for now. The Chief discussed other quarantine actions being taken in certain demographics. He also discussed best practices for EMS and the public, with employee health being the number one priority. There is a real time tracking of patients to gather data on the spread of the virus. So far, there is only one documented encounter between our first responders and patients with confirmed exposure. Daily health screening of all personnel started today with temperature checks and review of any symptoms to start each work day or shift. One of the largest potential problems, the Chief said, is the shortage of PPE. There is probably some stored in the Zone 3 cache from FEMA, but county-wide there is simply not enough. There were FEMA caches located in Auburn and Kent. There may only be a 2-5 week supply. Decontamination after each and every usage is being done.

Chief Marrs also mentioned a joint representation letter from McGavick Graves to facilitate that firm representing both North Highline Fire District and this district in the matter or claim involving Tony Rosenthal.

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**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the regular meeting of March 3, 2020, and the Voucher Approval for March, from the Expense Fund: *No. E20-184 through No. E20-281* in the amount of \$1,342,330.83, due for payment March 31, 2020.

**Unfinished Business.** None.

**New Business. 1. Motion: Resolution 2020-02 Delegation of Authority to Declare An Emergency**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution 2020-02 providing the Fire Chief with the authority to declare when an emergency situation exists. Motion carried, 3-0.

**2. Motion: Resolution 2020-03 Continuation of Government**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution 2020-03 to allow for the continuation of essential government services in the event of a disaster. Motion carried, 3-0.

**3. Motion: Resolution 2020-04 Waiving Competitive Bidding During Emergency**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution 2020-04 allowing for competitive bidding requirements and the Fire Chief's limit on purchasing authority to be waived, until such time as the State of Emergency due to COVID-19 is over. Motion carried, 3-0.

**4. Motion: Consent to Joint Representation**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and sign the Consent to Joint Representation allowing for McGavick Graves, P.S. to represent both King County Fire District 2 and North Highline Fire District in the matter relating to Firefighter Tony Rosenthal's allegations against the Districts. Motion carried, 3-0.

**Good of the Order.** The Board discussed the date of the next board meeting as Commissioner will still be out of town on April 7<sup>th</sup>. The probable next meeting will be April 9<sup>th</sup>, pending notice. Chief Marrs said it has obviously been a whirlwind two weeks. Commissioner Elwell asked about conference telephone technology in case more remote meetings are needed in the future, and Chief Marrs said that the staff is definitely looking into that.


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**Adjournment.** It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:56 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

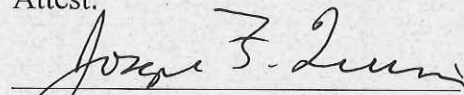
**Attachments.** Attached to these Minutes are copies of:


1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. letter to Alex Azar
5. Consent to Joint Representation

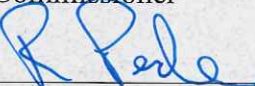
Minutes Approved: April 9, 2020.

  
Chris Elwell  
Chairman

Attest:

  
Joseph F. Quinn, District Secretary

  
Ted Sitterley  
Commissioner

  
Rudy Peden  
Commissioner

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